



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



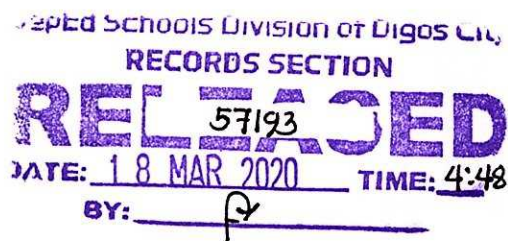
Division Advisory No. 050, s. 20202
March 18, 2020

Public Schools District Supervisors
Public School Heads

ADOPTING PRECAUTIONARY MEASURES IN PROCUREMENT SERVICE DEPOT XI IN LINE WITH PRESIDENTIAL DECREE No. 922 DECLARING A STATE OF PUBLIC HEALTH EMERGENCY THROUGHOUT THE PHILIPPINES AND DAVAO CITY EXECUTIVE ORDER No. 10, SERIES 2020 PLACING THE DAVAO CITY AREA AS COMMUNITY QUARANTINE

1. This is in reference to the Advisory No. PSXI-2020-03-001, dated March 17, 2020 from the Procurement Service Depot XI, informing all transactions with PS Depot XI from March 17, 2020 until April 14 or until further notice using the set guidelines. (Please see attached PS Advisory).
2. For information and dissemination.

CRISTY C. EPE
Schools Division Superintendent



Encls As Stated
References: Advisory

To be indicated in the Perpetual Index under the following subjects :

Subject : Adoption of Guidelines In All PS Depot XI Transactions from March 17, 2020 to April 14, 2020 or Until Further Notice

March 18, 2020

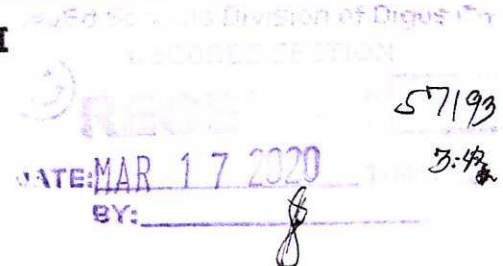


Republic of the Philippines
 Department of Budget and Management
PROCUREMENT SERVICE -
PHILIPPINE GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM
REGIONAL DEPOT XI



PROCUREMENT SERVICE DEPOT XI

Km 3 McArthur Highway Matina, Davao City
 Telefax Nos. (082) 296-9562/285-0727



ADVISORY No. PSXI-2020-03-001
 March 17, 2020

In line with Presidential Proclamation No. 922 declaring a State of Public Health Emergency throughout the Philippines and Davao City Executive Order No. 10, series of 2020 placing the entire Davao City area as community quarantine, the following precautionary measures shall be adopted in Procurement Service Depot XI:

1. All transactions with PS Depot XI from March 17 until April 14 or until further notice shall be done thru electronic means. All APRs will be processed through email at ps.depot11@gmail.com or fax at (082) 2969562 and (082) 2850727. Kindly make sure that APRs are duly accomplished and signed.
2. Payment and pick-up of stocks are scheduled every Monday and Wednesday only, from 8am to 4pm. Kindly refer to the date indicated in PS Depot XI's reply thru email. Any unclaimed purchases on scheduled pick-up dates are deemed cancelled and will be made available for purchase by other agencies. If the agency wished to push thru with their purchase, they need to submit a new APR for processing and this will be considered as a new request.
3. A maximum of two (2) representatives (e.g. authorized representative and driver) are allowed to pick-up the stocks where they will stay at the designated waiting area. Hand sanitizers are provided at the guard house when they log-in as well as in the waiting area.
4. Philgeps concerns may be sent thru email at ps.depot11@gmail.com or thru our FB page PROCUREMENT SERVICE DEPOT XI.
5. For updates and advisories, kindly follow our FB Page PROCUREMENT SERVICE DEPOT XI. You may also send your queries thru FBmessenger.
6. Everybody is requested to observed the above guidelines and cooperate for the best interest of everyone.
7. These guidelines shall be adopted immediately, until the State of Public Health Emergency and Community Quarantine will be lifted.

PS DEPOT XI MANAGEMENT

Posted on March 17, 2020 