DIVISION MEMORANDUM
No. 213, s. 2020

March 16, 2020

INFORMATION ON CONTRACTS THAT MAY BE AFFECTED BY ENCLOSURE 3 OF DM NO. 15, S. 2020

To: BAC Members
BAC Secretariat
Chief Education Supervisors (CID&SGOD)
Public Schools District Supervisors
All School Heads
Concerned Schools Division Office Personnel

1. In reference to DepEd Regional Office 1st Indorsement dated March 2, 2020, offices shall submit the attached matrix relative to the contracts that may be affected by the issuance of DepEd Memorandum No. 15, s. 2020 entitled “First Set of Policy Directives of the DepEd Task Force Ncov” on or before March 20, 2020, attention: Reyzen Monserate, Division DRRM Coordinator.

2. For your information and compliance.

CRISTY C. EPE
Schools Division Superintendent
Respectfully referred to all Schools Division Superintendents of Region XI, the
attached matrix relative to the contracts that may be affected by the issuance of DepEd
Memorandum No. 15, s. 2020, entitled, “First Set of Policy Directives of the DepEd Task
Force nCOV.”

It is directed that the Schools Division Offices that are in need of assistance shall
submit the filled out matrices to this Office, copies of which shall be furnished to the DepEd
Office of Legal Affairs through these email addresses: rhomin.orebia@deped.gov.ph;
joosphine.marihojec@deped.gov.ph; and atescobarte@yahoo.com.

EVELYN R. FETALVERO, CESO IV
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

Re: Request for information on contracts that
may be affected by DM No. 15, s. 2020

Enclosed: As Stated

Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1655; (082) 221-6147
<table>
<thead>
<tr>
<th>REGIONAL OFFICE/ SCHOOLS DIVISION OFFICE/SCHOOL</th>
<th>PROGRAM/ ACTIVITY</th>
<th>TARGET DATES</th>
<th>CONTRACT</th>
<th>RECOMMENDED RESOLUTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>e.g., RO</td>
<td>2020 NSPC</td>
<td>February 17-21,2020</td>
<td>Contracts with hotels (accommodation)</td>
<td>RD</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>DepEd</td>
<td>Supplier</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>NATURE (e.g., contract with hotel for board and lodging, contract with a caterer, plane ticket, etc.)</td>
<td>NAMES OF CONTRACTING PARTIES</td>
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</tbody>
</table>

**REGION ______ (e.g., II)**

INFORMATION ON CONTRACTS THAT MAY BE AFFECTED BY ENCLOSURE 3 OF DM NO. 15, s. 2020
<table>
<thead>
<tr>
<th>OTHER RELEVANT LEGAL CONCERNS</th>
<th>PROPOSED ACTIONS/RESOLUTIONS</th>
</tr>
</thead>
<tbody>
<tr>
<td>e.g., Agreements/arrangements made by DepEd with LGU/other stakeholders in hosting the event (e.g. LGU will provide for performers/hosts, hotel accommodation of guests, booked tickets)</td>
<td>Actions that may be undertaken by the RO/SDO Assistance that may be requested from RO/CO (as may be necessary) Relationship management by RO with the LGU</td>
</tr>
</tbody>
</table>

Date __________________________

Prepared by: ______________________
(Name and Signature)
ATTORNEY IV/ATTORNEY III/LEGAL OFFICER DESIGNATE

Approved/Concurred by: ______________________
(Name and Signature)
REGIONAL DIRECTOR/SCHOOLS DIVISION SUPERINTENDENT