DIVISION MEMORANDUM  
No. 358, s.2020  
July 14, 2020

PREPARATORY MONITORING OF PROGRAMS AND PROJECTS IMPLEMENTATION AND ATTENDANCE IN THE TURN-OVER OF PANGAGURAN PRIMARY SCHOOL BUILDING

To:    FRANCIS JUDE D. ALCOMENDRAS  
       Administrative Officer V

       AIRON M. ALEJANDRO  
       Division Planning Officer

       HELEN N. FRANCONAS  
       Division Engineer

       ALL HEALTH PERSONNEL

1. In light with the measures in the prevention and control of the Covid-19 virus through safety precautions and protocols, there will be a preparatory monitoring of the programs and projects implementation in the “new normal” situation.

2. In this connection, the above-mentioned names are directed to conduct the Preparatory Monitoring of PAPS and likewise attend the Turn-over of Pangaguran Primary School Building on July 15, 2020, 8:00 AM at Pangaguran Primary School, Sitio Pangaguran, Barangay Soong, Digos City.

3. Further, the activity is in coordination with Mr. Jonathan C. Almacin, School Head of Soong Elementary School, Digos City.

4. Ensure that the strict Health Protocols are implemented like wearing of face masks, social distancing 1-2 m away, hand wash with soap/ use of 70% ethyl alcohol during the conduct of the above-mentioned activity.

5. Traveling and other incidental expenses will be chargeable against local funds subject to the usual accounting and auditing rules and regulations.

6. For information and compliance.

CRISTY C. EPE  
Schools Division Superintendent

Hand Marie  Memoandum on Pangaguran Primary School Turn-Over and Preparatory Monitoring of Programs and Projects  
July 14, 2020