February 4, 2021

DIVISION MEMORANDUM
No. 054, s. 2021

CALL FOR RESEARCH PROPOSALS 2021

To: Assistant Schools Division Superintendent
   Chief Education Program Supervisors
   Education Program Supervisors
   Public Schools District Supervisors
   School Heads of Public Elementary and Secondary Schools
   Section/Unit Heads
   Research Focal Person in Schools/Departments
   Division Research Technical Working Group
   All others concerned

1. In support of the Department’s thrust towards evidence-based policy and
decision-making process, the Regional Office, through the Policy, Planning and
Research Division is calling for proposals for the 2021 Basic Education
Research Fund (BERF).

2. Teaching and non-teaching personnel from this Division are encouraged to
submit their proposals to the Schools Division Research Committee (SDRC)
Secretariat through http://bit.ly/depeddigocity-berfproposal on or before
February 12, 2021. The SDRC Secretariat shall facilitate the evaluation of these
proposals by the respective Education Program Supervisors, Public Schools
District Supervisors, and Program Holders supported by the Division Research

3. Attached is the Unnumbered Regional Memorandum Re: Call for Research
Proposals 2021 (Annex A), Division Research Agenda and Priority Targets (Annex
C), and Composition of the Schools Division Research Committee (SDRC) (Annex
D) for your reference.

4. For inquiries, please contact the SRDC Secretariat at 0907-594-0405 or send an
email to xavier.fuentes@deped.gov.ph.

5. For immediate dissemination and compliance.

CRISTY C. EPE
Schools Division Superintendent

Encls: Annex A. Unnumbered Regional Memorandum
       Annex B. Composition of the Research Evaluators
       Annex C. Division Research Agenda and Priority Targets
       Annex D. Composition of the Schools Division Research Committee

References: DepEd Order No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects: 
BERF PROPOSAL EVALUATION

xxf. call for research proposals 2020
4 February 2021

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  553-8396/553-8376/553-9170/553-8375
553-8396/553-8376  www.depeddigocity.org  digos.city@deped.gov.ph
Office of the Regional Director

MEMORANDUM

To: All Schools Division Superintendents
    All Assistant Division Superintendents
    Schools Divisions Research Committees

Subject: CALL FOR RESEARCH PROPOSALS 2021

Date: January 20, 2021

To continually support the different programs and projects of the Department of Education in giving updates on research agenda as well as on research activities, this Office informs each Division regarding the Call for Research Proposals 2021.

The Schools Division Research Committee of each Division is hereby advised to inform and provide proper guidance and assistance to the research proponents regarding their submission as indicated in DO 16, 2017. As stated, the proponents will be given one month after this posting to submit the intended study. Hence, submission of the hard copies with their electronic copies should be done on or before February 22, 2020. The requirements are as follows:

1. Application form and individual endorsement of immediate supervisor of the proponent (Annex 1);
2. Research Proposal (Annex 2); and
3. Anti-plagiarism and Absence of Conflict of Interest Declaration (Annex 3).

As usually done, initial screening by the respective Secretariats will be administered and proposals that do not meet the prescribed requirements will no longer be evaluated and will definitely be returned. Please do refer to page 7 of the RMG for further proper guidance regarding why such conditions may occur.

Immediate dissemination of this Memorandum is highly desired.

EVELYN R. FETALVERO, CES
Director III
Officer-in-Charge
Office of the Regional Director

Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147
Annex B. Composition of the Research Evaluators

<table>
<thead>
<tr>
<th>Name</th>
<th>Team</th>
</tr>
</thead>
<tbody>
<tr>
<td>Igcalinos, Emily V.</td>
<td>Lead Evaluator - Elementary</td>
</tr>
<tr>
<td>Baron, Norma S.</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Cometa, Michael E.</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Paller, Eduardo Jr. P.</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Perral, Moises R.</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Rebosquillo, Marjun B.</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Rebuta, Mizraim P</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Sasi, Veronica M.</td>
<td>Elementary Evaluator</td>
</tr>
<tr>
<td>Senires, Lelani T.</td>
<td>Lead Evaluator - Secondary</td>
</tr>
<tr>
<td>Alfonso, Elika Faye M.</td>
<td>Secondary Evaluator</td>
</tr>
<tr>
<td>Cadungog, Mishel C.</td>
<td>Secondary Evaluator</td>
</tr>
<tr>
<td>Magno, Bernardino P.</td>
<td>Secondary Evaluator</td>
</tr>
<tr>
<td>Mortalla, Lalaine D.</td>
<td>Secondary Evaluator</td>
</tr>
<tr>
<td>Roxas, Sheena Mae N.</td>
<td>Secondary Evaluator</td>
</tr>
<tr>
<td>Saligan, Jazel S.</td>
<td>Secondary Evaluator</td>
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<tr>
<td>Sampaga, Thonver R.</td>
<td>Secondary Evaluator</td>
</tr>
<tr>
<td>Villaluna, Rizza L.</td>
<td>Secondary Evaluator</td>
</tr>
</tbody>
</table>
DIVISION MEMORANDUM

No. 232, s. 2020

January 24, 2020

2020 DIVISION RESEARCH AGENDA AND PRIORITY TARGETS

To: BEVERLY S. DAUGDAUG, EdD - Chief Education Program Supervisor, CID
SOLLIE B. OLIVER - Chief Education Program Supervisor, SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All others concerned

1. DepEd Digos City Division adopts the enclosed 2020 Division Research Agenda and priority targets (Annex A) which shall provide guidance to its stakeholders in the conduct of research.

2. The research agenda and priority targets are anchored on DepEd Order No. 39, series of 2016 – Adoption of Basic Education Research Agenda with emphasis on the Division's fulfillment of its 2018-2022 DBEDP vision which states that:

"By 2022, DepEd Digos City shall be a highly competent, committed, empowered and compassionate organization responsive to the challenges and opportunities in producing value-laden, patriotic, dynamic and globally competent, lifelong learners through inclusive learner-centered learning environment and responsive contextualized curriculum."

3. The agenda and priority targets shall generate new knowledge on priority research areas valuable for an evidence-based and data-driven decision-making process.

4. All issuances, rules and regulations, and provisions that are inconsistent with this policy are hereby repealed, rescinded or modified accordingly.

5. For your information and compliance.

[Signature]

Schools Division Superintendent

[Release Date]

Encl.

References:
DepEd Order No. 16, s. 2017
DepEd Order No. 13, s. 2016

To be indicated in the Perpetual Index under the following subjects:
RESEARCH AGENDA

Re: 2020 division research agenda and priority targets
22 January 2020
Annex A. 2020 Division Research Agenda & Priority Targets

Curriculum Implementation Division

1. Theme: Teaching and Learning
   a. Sub-Theme: Curriculum
      Curriculum focuses on the contribution of the new K to 12 curriculum on improving learning outcomes.
      Possible Topics:
      - Transition in the medium of instruction from MTB to English
      - Challenges in teaching English, Math, and Science in Grades 1 to 3
      - Role of master teachers in the effective delivery of curriculum in schools

   b. Sub-Theme: Instruction
      Instruction incorporates strategies to enhance the teaching-learning process. Particular attention is given to teaching various subjects in light of reforms under the K to 12 Program, and the growing importance of honing well-rounded learners able to compete in the current as well as future economies.
      Possible Topics:
      - Contextualized learning in IPEd
      - Reading assessment tool in MTB
      - Learning quality of students with lessened contact hours
      - Learners' lack of mastery of requisite skills for the higher grade levels

   c. Sub-Theme: Learners
      This sub-theme studies the developmental, social, and behavioral effects of the teaching-learning process on learners, who are the primary clients of basic education.
      Possible Topics:
      - Moral values of learners towards teachers, adults, and peers
      - Attitude of learners towards the importance of completing secondary education
      - Internalization of values taught in Edukasyon sa Pagpapakatao

School Governance and Operations Division (SGOD)

1. Theme: Disaster Risk Reduction and Management (DRRM)
   a. Sub-Theme: Preparedness
      Disaster preparedness refers to the measures taken to prepare for and reduce the effects of disasters by mitigating its possible impacts.
      Possible Topics:
      - Disaster preparedness practices in school and community

   b. Sub-Theme: Response
      The focus of this sub-theme is ensuring the safety of learners and meeting the basic needs of the schools or offices until more permanent and sustainable solutions are found.
      Possible Topics:
      - Disaster response in school and community

   c. Sub-Theme: Rehabilitation and Recovery
      This sub-theme focuses on the increase in resilience of schools and offices in case of future disasters and emergencies. The major emphasis is on strengthening coordination with various stakeholders to ensure the continued delivery of competency-based K to 12 basic education.
      Possible Topics:
      - Post-disaster activities in school and community
2. Theme: Learning Environment

Learning environment refers to the diverse physical locations, contexts, and cultures in which students learn. For CY 2020, this theme shall focus on the learning of students who are in temporary learning spaces.

- Learning of students who are having classes in temporary learning spaces

3. Theme: Human Resource Development
   a. Sub-Theme: Career Development

This sub-theme focuses on the development and recognition of personnel to support the different career stages of their development.

- Career path and progression
- Succession planning
- Results-Based Performance Management System (RPMS) – Developmental Needs

Office of the Schools Division Superintendent

1. Theme: Human Resource Development
   a. Sub-Theme: Career Development

This sub-theme focuses on the selection, retention, assessment, and promotion of personnel to support the different career stages of their development.

- Hiring of personnel
- Career reclassification
- Results-Based Performance Management System (RPMS)

2020-2021 Priority Targets (DM No. 40, s. 2020 – Guidelines on Accomplishing the 2019-2020 RPMS in Digos City Division)

<table>
<thead>
<tr>
<th>Agenda</th>
<th>Persons Involved</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numeracy</td>
<td>CID &amp; School Heads</td>
</tr>
<tr>
<td>Literacy</td>
<td>CID &amp; School Heads</td>
</tr>
<tr>
<td>Drop-out Intervention</td>
<td>CID, SGOD, &amp; School Heads</td>
</tr>
<tr>
<td>Bantay Tulunganhaan</td>
<td>SGOD, Finance, OSDS, &amp; Schools Heads</td>
</tr>
<tr>
<td>Development of Process Skills</td>
<td>CID &amp; Schools Heads</td>
</tr>
</tbody>
</table>


DIVISION MEMORANDUM
No. 029 - S. 2020

UPDATED MEMBERS OF THE SCHOOLS DIVISION RESEARCH COMMITTEE (SDRC), DIVISION ETHICS REVIEW COMMITTEE (DERC), DIVISION RESEARCH TECHNICAL WORKING GROUP (DRTWG), AND THE DESIGNATION OF DIVISION FOCAL FOR RESEARCH PRODUCTION AND MANAGEMENT

To:  
MELANIE P. ESTACIO, PhD - OIC, Office of the ASDS  
BEVERLY D. DAUGDAUG, EdD - Chief Education Supervisor, CID  
SOLLIE B. OLIVER - Chief Education Supervisor, SGD  
CABRELLA, JEM BOY B. - Education Program Supervisor for Mathematics  
LUZMINDA B. JASMIN - Education Program Supervisor for Science  
MARY JOY B. FORTUN, PhD - Education Program Supervisor for LRMD  
TITO M. ENDRINA, PhD - Education Program Supervisor for English  
RONIL YN P. NIEVES - Education Program Supervisor, Division GAD Focal Person  
Division Legal Officer  
NORELIZA A. MISAL - Accountant III  
XAVIER S. FUENTES - SEPS, Planning & Research Section  
RONALD B. DEDACE - SEPS, Human Resource Development Section  
SEPS, School Management Monitoring and Evaluation Section  
PETER-JASON C. SENARILLOS - SEPS, Social Mobilization and Networking Section  
BAI TITA M. FAMOSO, CAB Chairperson  
ROSARIO B. DIAMANTE - NEU Representative  
JONATHAN E. RELON - PESPA Representative  
ROGER A. MANAPOL, EdD - NAPSSHI Representative  
Division Federated Supreme Pupil Government Representative  
Division Federated Supreme Student Government Representative  
School Heads of Elementary and Secondary Schools  
All others concerned

Pursuant to the implementation of DO. No. 16, s. 2017 - "Research Management Guidelines", the following are hereby designated as the new members of the Schools Division Research Committee (SDRC):

Chair:  
MELANIE P. ESTACIO, PhD, OIC-Office of the ASDS

Co-Chair:  
BEVERLY S. DAUGDAUG, EdD - Chief EPS, CID

Members:  
SOLLIE B. OLIVER - Chief EPS, SGD  
JEM BOY B. CABRELLA - EPS, Mathematics  
LUZMINDA B. JASMIN - EPS, Science  
TITO M. ENDRINA - EPS, English  
MARY JOY B. FORTUN - EPS, LRMD  
NORELIZA A. MISAL - Accountant III  
XAVIER S. FUENTES - SEPS, Planning & Research Section

By invitation:
Focal person of concerned division/learning area/section/program

Secretariat:  
RONALD B. DEDACE - SEPS, Human Resource Development Section  
SEPS, School Management Monitoring and Evaluation Section  
PETER-JASON C. SENARILLOS - SEPS, Social Mobilization and Networking Section

Adviser:  
CRISTY C. EPE, CESE - SDS
The Committee shall serve as evaluators of research proposals for BERF funding prior to the submission to the Regional Research Committee (RRC), ensuring that submissions are complete and aligned with the Research Agenda of the Department as stipulated in DO. No. 39, s. 2016-“Adoption of the Basic Education Research Agenda”.

To facilitate the evaluation and approval of research proposals, the following are hereby designated as members of the Division Research Technical Working Group (DRTWG) as alternates of the SDRC members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Designation</th>
<th>Station</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIKA FAYE M. ALFONSO</td>
<td>Special Science Teacher I</td>
<td>Matti NHS</td>
</tr>
<tr>
<td>MISHDEL C. CADUNGOG</td>
<td>Principal I</td>
<td>Kibang ES</td>
</tr>
<tr>
<td>EMILY V. IGCAÑOS</td>
<td>Teacher II</td>
<td>Ramon Magsaysay CES</td>
</tr>
<tr>
<td>EDUARDO P. PALLER, JR.</td>
<td>Master Teacher I</td>
<td>Aplaya ES</td>
</tr>
<tr>
<td>SHEENA MAE N. ROXAS</td>
<td>Special Science Teacher I</td>
<td>SHS in Digos City</td>
</tr>
<tr>
<td>THONVER R. SAMPAGA</td>
<td>Special Science Teacher I</td>
<td>Kapapagan SHS</td>
</tr>
<tr>
<td>RIZZA L. VILLALUNA</td>
<td>Principal I</td>
<td>Goma NHS</td>
</tr>
<tr>
<td>LEILANI T. SENIERES</td>
<td>Master Teacher I</td>
<td>SHS in Digos City</td>
</tr>
<tr>
<td>LALAINE D. MORTALLA</td>
<td>Master Teacher I</td>
<td>Digos City NHS</td>
</tr>
<tr>
<td>BERNARDINO P. MAGNO</td>
<td>Teacher I</td>
<td>Digos City NHS</td>
</tr>
<tr>
<td>VERONICA M. SASI</td>
<td>Teacher I</td>
<td>Pedro V. Basalan ES</td>
</tr>
</tbody>
</table>

The Division Research Technical Working Group (DRTWG) shall assist the SDRC in organizing, coordinating, and documenting meetings; doing initial screening of submitted proposals; recommending proposals for compliance with submission guidelines; coordinating with academic and research institutions, government agencies, and other DepEd offices in the conduct of research; providing technical assistance to researchers on the conduct of their studies through meetings, training, and workshops; conducting periodic monitoring on research initiatives; preparing periodic report on accomplishments related to division research initiatives; and preparing complete staff work in support of the SDRC functions.

In adherence to contemporary research ethics, a Division Ethics Review Committee (DERC) is hereby created to ensure the protection of human participants in studies with sensitive topics through the principles of respect for persons, beneficence, and justice. The following are designated/requested as members of the DERC:

Chair: MELANIE P. ESTACIO, PhD, OIC-Office of the ASDS
Co-Chair: Division Legal Officer
Members: RONILYN P. NIEVES, EPS - Division GAD Focal Person
By invitation:
Focal person of concerned division/learning area/section/program
BAI TITA M. FAMOSO, CAB Chairperson
ROSARIO B. DIAMANTE - NEU Representative
JONATHAN E. RELL ON - PESPA Representative
ROGER A. MANAPOL, EdD - NAPSSHI Representative
Division Federated Supreme Pupil Government Representative
Division Federated Supreme Student Government Representative

Secretariat:
XAVIER S. FUENTES - SEPS, Planning & Research Section
RONALD B. DEDACE - SEPS, Human Resource Development Section
SEPS, School Management Monitoring and Evaluation Section
PETER-JASON C. SENARILLOS - SEPS, Social Mobilization and Networking Section
Division Research Technical Working Group

In compliance with the memorandum on DepEd Office Functions and Job Descriptions issued through an unnumbered memorandum dated 25 January 2018 from the office of Usec. Jesus Lorenzo R. Mateo, the following personnel are hereby designated as the Division Research Focal Person for Production and Management:

<table>
<thead>
<tr>
<th>Name</th>
<th>Research Designation</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>XAVIER S. FUENTES</td>
<td>Division Focal for Research Management</td>
<td>SEPS - Planning and Research</td>
</tr>
<tr>
<td>TITO M. ENDRINA</td>
<td>Division Focal for Research Production</td>
<td>EPS - English</td>
</tr>
</tbody>
</table>
7. All issuances inconsistent with this memorandum are hereby repealed, rescinded, or modified accordingly.

8. For your information and compliance.

CRISTY C. EPE, CESE
Schools Division Superintendent

DEPED Schools Division of Urtos
RECORDS SECTION
RELEASE
DATE: 17 JAN 2020  TIME: 10:26
BY:  

Ends:
References: Division memo No. 270, s. 2017
Division Memo No. 161, s. 2017
DepEd Order No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:
SCHOOLS DIVISION RESEARCH COMMITTEE
DIVISION RESEARCH TECHNICAL WORKING GROUP
DIVISION ETHICS REVIEW COMMITTEE
BASIC EDUCATION RESEARCH FUND
RESEARCH MANAGEMENT GUIDELINES

xref: updated members of the schools division research committee—
8 January 2020