DIVISION MEMORANDUM
No. 085, s. 2021

VIRTUAL PLANNING CONFERENCE FOR THE CONDUCT OF TRAINING OF TRAINERS OF CI PRACTITIONERS

To: Chiefs of CID and SGOD
Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
Regional CI Coach
Division CI Coaches
Division CI Team
Digos City CES CI Team
San Miguel ES CI Team
Digos City NHS CI Team
Don Mariano Marcos ES CI Team
Rizal CES CI Team

1. This Office, through the Division CI Coaches, will conduct a Virtual Planning Conference for the Conduct of Training of Trainers of CI Practitioners on February 17, 2020, at 2:00 – 5:00 PM via Google Meet (https://meet.google.com/jpo-rpym-kwo).

2. This is for the status updating of project/program implementation by the 6 CI Teams as well as the presentation of future directions by the CI Coaches.

3. Participants of the conference are the Regional/Division CI Coaches, Division CI Team, and CI Teams of Digos City CES, San Miguel ES, Digos City NHS, Don Mariano Marcos ES, and Rizal CES.

4. To facilitate the conduct of the event, the following tasks are designated to the CI teams below:

<table>
<thead>
<tr>
<th>Task</th>
<th>Team Assigned</th>
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</thead>
<tbody>
<tr>
<td>Preliminaries (Prayer, National Anthem, Regional Hymn, and Digos City Hymn)</td>
<td>CI Team of Digos City NHS</td>
</tr>
<tr>
<td>Program/Event Facilitator</td>
<td>CI Team of Digos City CES</td>
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<tr>
<td>Secretariat (Attendance &amp; CA)</td>
<td>CI Team of San Miguel ES</td>
</tr>
<tr>
<td>Minutes</td>
<td>CI Team of Don Mariano Marcos ES</td>
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5. Connectivity expenses in participation in this online orientation may be charged against local funds, and other load allowance subject to the provision of Unnumbered Division Memorandum dated March 31, 2020, re: Augmentation/Provision of Load Allowance to Division and School Personnel While on Community Quarantine.

6. For your information and compliance.

CRISTY C. EPE
Schools Division Superintendent

February 15, 2021