DIVISION MEMORANDUM
No. 551, s. 2021

Date: September 13, 2021

SCHEDULE AND TIME FOR THE PRE-TAPING OF THE 2021 DIVISION AGILA/EAGLE AWARDING CEREMONY

To: Assistant Schools Division Superintendent
Division Chiefs
Public Schools District Supervisors
Public School Heads
HRD Specialists
Identified IT Teachers
2021 Division AGILA & EAGLE Winners

1. This is in reference to one of the HR Systems of the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM), which is the Rewards and Recognition that aims to recognize and award the employees’ dedication and productivity as public servants.

2. Along this line, the schedule and time for the Pre-Taping of the 2021 Division AGILA and EAGLE Awarding Ceremony will be on September 27, 2021 (Monday) at Ramon Magsaysay Central Elementary School’s Green Screen Room from 8:00-11:30AM and 1:00-4:00PM.

3. To limit the number of individuals in the venue, each winner/nominee is given a timeslot for the pre-taping. Attached is the schedule and time of each nominee for ready reference.

4. The technical working group and the nominees shall follow the minimum health standards like wearing of mask and face shields at all times, sanitizing of hands and social distancing.

5. For your information, guidance and compliance.

CRISTY C. EPE
Schools Division Superintendent
09/13/2021
### SCHEDULE/TIME FOR THE PRE-TAPING OF THE 2021 DIVISION AGILA/EAGLE AWARDING CEREMONY

**September 27, 2021 (Monday)**  
**RMCES Green Screen Room**  
**8:00-11:30AM  1:00-2:30PM**

<table>
<thead>
<tr>
<th>Time</th>
<th>Division Winners</th>
<th>Persons Involved</th>
<th>Number of Individuals during the time being</th>
</tr>
</thead>
</table>
| 8:00-8:30     | Logistical preparations/arrangements      | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 5                                           |
| 8:30-9:00     | Rosemarie Lascuña  
Laarni Monteverde | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 9:00-9:30     | Leilani Señires  
Jaime Crispino | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 9:30-10:00    | Marilyn Delos Santos  
Marjun Rebosquillo | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 10:00-11:30   | Gay Marie Ybañez  
Cheery Lyn Nemis  
Cherry Lyne Vallejo | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 8                                           |
| 11:30-1:00    | Lunch Break |                                                                                        |                                              |
| 1:00-1:30     | Joan Niones  
Gina Fe Nazareno | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 1:30-2:00     | Nelson Lucero  
Aimee Amor Porto | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 2:00-2:30     | Stephen Pascual  
Ronald Dedace | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 2:30-3:30     | Daissy Jane Sanoy  
Helena Solon | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 7                                           |
| 3:30-4:00     | Logistical Restoration | Jaymark Alocelja  
Lee Wilson Prescellas  
Thonver Sampaga  
Ronald Dedace  
Cecile Uy | 5                                           |

Back up IT Teachers in case of untoward situations: Demosthenes Cajes and Niño Dabalos  
Voice Over: Grace G. Monteza- Soong NHS