DIVISION MEMORANDUM  
No. 5 5 6, s. 2021  

September 22, 2021  

UPDATES AND REMINDERS FOR ON THE NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) FOR FY 2021  

TO:  
ASDS  
SGOD CHIEF  
CID CHIEF  
PSDSs  
EPSs  
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS/SICs  
HRD SPECIALISTS  
ALL TEACHING PERSONNEL  

1. This has reference to the enclosed unnumbered Regional Memorandum dated September 14, 2021 and DM-HROD-2021-0152 dated September 7, 2021 from the Office of the Undersecretary for Human Resource and Organizational Development relative the postponement of the 2021 NQESH or Principals’ Test to March 2022. Specific details of the of the examination shall be announced in a separate memorandum.  

2. Please see the enclosures for other updates and reminders on the qualifications (i.e. experience required by February 2022) and documents needed for registration/application.  

3. Qualified NQESH or Principals’ Test takers are encouraged to be familiar with the Philippine Professional Standards for School Heads (PFSSH).  

4. For immediate and wide dissemination.

CRISTY C. EPE  
Schools Division Superintendent  

Encls: As stated  
References: None  

To be indicated in the Perpetual Index under the following subjects:  
SGOD  
HRD  
2021 PRINCIPALS’ TEST  
HRD: CUY: 9/22/2021  
UPDATES AND REMINDERS FOR ON THE NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) FOR FY 2021
MEMORANDUM

To: Schools Division Superintendents/OIC-SDSs
    Regional Chiefs of Functional Divisions – QAD, HRDD, and ASD

Subject: UPDATES AND REMINDERS ON THE NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) FOR FY 2021

Date: September 14, 2021

Herewith is the Memorandum DM-HROD-2021-0152 dated September 07, 2021 from the Office of the Undersecretary for Human Resource and Organizational Development, informing the concerned DepEd officials and personnel about the postponement of the conduct of the National Qualifying Examination for School Heads (NQESH) to March 2022.

This Regional Office reiterates the experience requirements to those interested in taking the NQESH as stipulated in the above-mentioned memorandum.

Further, the same memorandum encouraged the interested personnel to be familiar with the Philippine Professional Standards for School Heads (PPSSH) and may start to prepare the enumerated documents needed by the interested personnel once the registration for NQESH commences.

For information and compliance.

ALLAN C. FARNAZO
Director IV

Enclosed: As Stated.

ROA3 PS(ly)
MEMORANDUM
DM-HROD-2021-0152

TO: All Regional Directors
    All Schools Division Superintendents
    All others concerned

FROM: WILFREDO E. CABRAL
      Regional Director, DepEd NCR and
      Officer-In-Charge, Office of the Undersecretary
      Human Resource and Organizational Development

SUBJECT: UPDATES AND REMINDERS ON THE NATIONAL QUALIFYING EXAMINATION FOR SCHOOL HEADS (NQESH) FOR FY2021

DATE: September 7, 2021

With reference to DM-PHROD-2021-0081 dated 15 February 2021 on the conduct of the National Qualifying Examination for School Heads (NQESH) this FY 2021, please be informed that the preparatory work to align the competency-based assessment with the standards set by the Philippine Professional Standards for School Heads (PPSSH) has commenced.

However, with the restrictions brought about by the ongoing pandemic and the preparation time required to employ the online assessment system in consideration of security issues, priority areas, quarantine status, procurement, and other logistical concerns, there will be adjustments in the administration of the examination.

In view of the foregoing, please be informed that the conduct of the NQESH shall be moved to March 2022. Specific details related to this examination shall be announced in a separate memorandum.

Meanwhile, those who are interested in taking the NQESH are advised to take into consideration the following experience requirements by February 2022:

a. One year as Head Teacher; or
b. Two years as Teacher-in-Charge; or
c. Two years as Master Teacher; or
d. Five years as Teacher III or SPED Teacher; or
e. Five years as incumbent public-school teacher who has five years of managerial and supervisory experience in a DepEd-recognized private institution or Commission on Higher Education (CHED) recognized higher education institution.
Further, those qualified to take the NQESH are encouraged to be familiar with the Philippine Professional Standards for School Heads (PPSSH) and may start preparing the following documents needed once the registration for the NQESH commences:

a. Approved Individual Performance Commitment and Rating Form (IPCRF) with a rating of at least Very Satisfactory (VS) in the last two (2) consecutive rating periods duly certified by the authorized personnel in the Schools Division Office.

  Teachers-In-Charge (TIC) and Head Teachers (HT) acting as School Head is required to secure the Office Performance Commitment and Rating Form (OPCRF);

b. Service Record duly certified by the Administrative Officer of the Schools Division Office; and

c. If applicable:
   - Designation or Special Order as Teacher-In-Charge (TIC) or Officer-In-Charge signed by the Schools Division Superintendent.
   - Certification of managerial and administrative experience from DepEd-recognized private institution or CHED-recognized higher education institution signed by the president of the institution.

As a precaution, please be reminded that DepEd values the credibility and integrity of the examination. The agency is NOT, in any way, affiliated with individuals, institutions, or organizations offering and providing review sessions or claiming to have access to the content of the examination. However, to support qualified NQESH takers, Schools Division Offices (SDOs) through the Human Resource Development Unit are encouraged to design and provide appropriate learning and development interventions that are aligned with the Philippine Professional Standards for School Heads.

All initiatives and activities shall be strictly free of charge and not be conducted during class/office hours. Schools Division In-Service Training (INSET) funds may be used for expenses, subject to the usual accounting and auditing rules and regulations.

The immediate and widest dissemination of this Memorandum is desired.