



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Division Advisory No. 049 s. 2022

April 20, 2022

Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Division QMS Team Members

FINAL SCHEDULE OF THE NQMS ACTIVITIES

1. In reference to the enclosed unnumbered Regional Memorandum entitled **Corrigendum to Composition of Quality Management System (QMS) Teams and Schedule of NQMS Trainings in the Schools Division Offices**, dated 04 April 2022, this Office informs all SDO personnel of the final schedule of the CY 2022 QMS activities in our Division:

DATE	ACTIVITY	MODE	PARTICIPANTS
April 18 8:30-10:30	Meet and Greet with Regional QMS Teams and Conduct of a General Overview of NQMS	F2F	All members of SDO Digos City QMS Teams and 3 from the ROXI
April 21	Virtual Orientation on NQMS and Workshop on Planning Documents	Virtual	All OSDS Personnel
April 25	Virtual Orientation on NQMS and Workshop on Planning Documents	Virtual	All SGOD Personnel
April 26	Virtual Orientation on NQMS and Workshop on Planning Documents	Virtual	All CID Personnel
April 27	Virtual Orientation on NQMS and Workshop on Planning Documents	Virtual	All Administrative Section Personnel
May 3	Virtual Risk Management Seminar/ Workshop	Virtual	All OSDS personnel
May 4	Virtual Risk Management Seminar/ Workshop	Virtual	All SGOD personnel
May 5	Virtual Risk Management Seminar/ Workshop	Virtual	All CID personnel
May 6	Virtual Risk Management Seminar/ Workshop	Virtual	All Administrative Section Personnel
May 10	Virtual Presentation of Risk/ Opportunity Register (per Division)	Virtual	All SDOs Personnel
May 17	Virtual Orientation on Training and Advocacy Procedure	Virtual	Training and Advocacy Team
May 30	Virtual Operations Manual Seminar/ Workshop	Virtual	All SDOs Personnel
May 31	Virtual Orientation on Citizen/Client Satisfaction Feedback Management Procedure	Virtual	Admin Unit Legal Unit
June 14	Virtual Orientation on Documented Information Procedure	Virtual	Knowledge Management Team
June 15	Virtual Orientation on Knowledge Management Procedure	Virtual	Knowledge Management Team
June 24	Virtual Presentation of Operations Manual	Virtual	All SDOs Personnel
	Internal Audit Training (Blended)	Virtual	



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002

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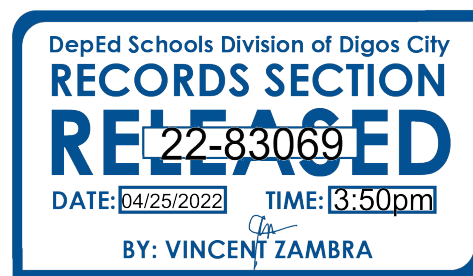
July 12-14	<ul style="list-style-type: none">Virtual Presentation (Inputs)Activities (Google Classroom)		All SDOs IQA Team All SDOs IQA Team All SDOs IQA Team
July 15	<ul style="list-style-type: none">Examination (Google Drive)		All SDOs IQA Team
Sept 20-21	Actual Internal Audit (SDO Digos City)	F2F	IQA Team All SDO Employees
	Conduct of Management Review		

- The virtual links for these activities shall be provided upon receipt from the Region.
- For the guidance and compliance of all concerned.

CRISTY C. EPE

2022-04-20

Schools Division Superintendent



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Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

MEMORANDUM

To : Schools Division Superintendents
Assistant Schools Division Superintendents
SGOD and CID Chiefs
All others concerned

Subject: CORRIGENDUM TO COMPOSITION OF QUALITY
MANAGEMENT SYSTEM (QMS) TEAMS AND
SCHEDULE OF NQMS TRAININGS IN THE
SCHOOLS DIVISION OFFICES

Date : April 4, 2022

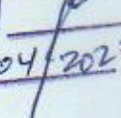
1. In compliance with DO 009, s. 2021 (Institutionalization of a Quality Management System in the Department of Education), this Office will be providing the necessary technical assistance to all Schools Division Offices in Region XI in setting-up and aligning the current Management System of SDOs to the requirements of One DepEd, One QMS that is certifiable to ISO 9001:2015 standard.
2. Relative to the above, please refer to the *revised schedule of activities and technical assistance (see Annex A)*.
3. All queries related to the One DepEd, One QMS project of DepEd Region XI may be referred to Emmanuel Alpha D. Sicam, Planning Officer III, Policy, Planning and Research Division through Tel. No. 224-0750.
4. Thank you for your usual cooperation.


Mr. ALLAN G. FARNAZO
Director IV *per pd*

Enclosed: As Stated

ROP3/eads

DEPARTMENT OF EDUCATION RO
RECORDS SECTION
RELEASED

By: 
Date: 04/04/2022 Time: 2:12 pm
0422-2213



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147



Certificate Number AJA19-0297

ANNEX B

ONE DEPED, ONE QMS ACTIVITIES

For SDOs in Region XI

DATE	ACTIVITY	PARTICIPANT
April 12	Meet and Greet with SDO QMS Teams, general overview of NQMS and tour of SDO: 8:00 – 9:30 - SDO Panabo City 10:00 – 11:30 – SDO Davao del Norte 1:00 – 2:30 – SDO Tagum City 3:00 – 5:00 – SDO Davao de Oro	Marilyn Madrazo Emmanuel Alpha Sicam Maureen Ava Acuña SDO QMS Teams
April 13	Meet and Greet with SDO QMS Teams, general overview of NQMS and tour of SDO: 8:00 – 9:30 – SDO Mati City 10:00 – 11:30 – SDO Davao Oriental	Marilyn Madrazo Emmanuel Alpha Sicam Maureen Ava Acuña SDO QMS Teams
April 18	Meet and Greet with SDO QMS Teams, general overview of NQMS and tour of SDO: 8:00 – 9:30 - SDO Digos City 10:00 – 11:30 – SDO Davao del Sur 2:00 – 3:30 – SDO Davao Occidental	Marilyn Madrazo Emmanuel Alpha Sicam Danilo Canda SDO QMS Teams
April 20	Meet and Greet with SDO QMS Teams, general overview of NQMS and tour of SDO: 8:00 – 9:30 - SDO IGACOS 2:30 – 4:00 – SDO Davao City	Marilyn Madrazo Emmanuel Alpha Sicam Danilo Canda SDO QMS Teams
April 21	Virtual Orientation on NQMS and workshop on Planning Documents	All OSDS
April 25	Virtual Orientation on NQMS and workshop on Planning Documents	All SGOD
April 26	Virtual Orientation on NQMS and workshop on Planning Documents	All CID
April 27	Virtual Orientation on NQMS and workshop on Planning Documents	All Administrative Section
May 3	Virtual Risk Management Seminar/ Workshop	All OSDS
May 4	Virtual Risk Management Seminar/ Workshop	All SGOD
May 5	Virtual Risk Management Seminar/ Workshop	All CID
May 6	Virtual Risk Management Seminar/ Workshop	All Administrative Section

ANNEX B

May 10	Virtual Presentation of Risk/Opportunity Register (per Division)	All SDOs Employees
May 17	Virtual Orientation on Training and Advocacy Procedure	Training and Advocacy Team
May 30	Virtual Operations Manual Seminar/Workshop	All SDOs Employees
May 31	Virtual Orientation on Citizen/Client Satisfaction Feedback Management Procedure	Admin Unit Legal Unit
June 14	Virtual Orientation on Documented Information Procedure	Knowledge Management Team
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June 24	Virtual Presentation of Operations Manual	All SDOs Employees
July 12 - 14	Internal Audit Training (Blended)	All SDOs IQA Team
July 15	<ul style="list-style-type: none"> • Virtual Presentation (Inputs) • Activities (Google Classroom) • Examination (Google Drive) 	All SDOs IQA Team All SDOs IQA Team
July 19 - 20	Actual Internal Audit SDO Davao City (F2F)	IQA Team All SDO Employees
August 2 - 3	Actual Internal Audit SDO Davao de Oro (F2F)	IQA Team All SDO Employees
August 9 - 10	Actual Internal Audit SDO Davao del Norte (F2F)	IQA Team All SDO Employees
August 16 - 17	Actual Internal Audit SDO Davao Oriental (F2F)	IQA Team All SDO Employees
August 23 - 24	Actual Internal Audit SDO Davao Occidental (F2F)	IQA Team All SDO Employees
Sept 6 - 7	Actual Internal Audit SDO Panabo City (F2F)	IQA Team All SDO Employees
Sept 13 - 14	Actual Internal Audit SDO Tagum City (F2F)	IQA Team All SDO Employees
Sept 20 - 21	Actual Internal Audit SDO Digos City (F2F)	IQA Team All SDO Employees
Oct 4 - 5	Actual Internal Audit SDO Mati City (F2F)	IQA Team All SDO Employees
Oct 11 - 12	Actual Internal Audit SDO Davao del Sur (F2F)	IQA Team All SDO Employees
Oct 18 - 19	Actual internal Audit SDO IGACOS (F2F)	IQA Team All SDO Employees
	Conduct of Management Review	