



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**REQUEST FOR QUOTATION**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

RFQ No. 22-08-095  
 Date: 19-Aug-22  
 Date and Time of Opening: August 30, 2022 1:30 PM

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

**BASILIO P. MANA-AY, JR., EdD**  
 BAC CHAIRMAN

**NOTE:**

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE ON SEPTEMBER 5, 6, 12, 13 & 19, 2022
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

**REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:**

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

**NOTE:** For CY 2022, bidders shall submit these documents to DepEd Digos City Division only **ONCE**.

6. Approved Budget: **LOT 1 - P 306,000.00**

**(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)**

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
LOT 1	<b>For the Lease of Real Property, Packed Snacks and Meals</b>				
	<b>Training on Making Teams Work: Improving Workplace on</b>				
	<b>September 5, 6, 12, 13, &amp; 19, 2022</b>				
	<b>Packed Snacks for Teacher Participants (refer to attachment)</b>	heads	1430		
	<i>Morning Participants:</i>				
	AM Snacks: chicken bam-i, 2 slices of tasty bread, 1 piece battered chicken, and canned juice				
	<i>Afternoon Participants:</i>				
	PM Snacks: spaghetti, 2 slices tasty bread, 1 piece battered chicken, and canned juice				
	<b>Meals and Snacks for Resource Speaker and TWG (8 pax for 5 days)</b>	heads	40		
	Lunch: egg and corn soup, steamed rice, garlic chicken, beef steak, vegetables				
	AM Snacks: chicken bam-i, 2 slices of tasty bread, 1 piece battered chicken, and canned juice				
	PM Snacks: spaghetti, 2 slices tasty bread, 1 piece battered chicken, and canned juice				
	***Inclusions: two projectors, hot/cold water, coffee, sound system, clean comfort rooms with hand soap and alcohol				
	***Theater type arrangement chairs/logistical arrangement should follow social distancing				
	***Supplier must be within Digos City				
	<b><u>SUBJECT TO WITHHOLDING TAX</u></b>				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

**JOEL ESTOMO/DOMINADOR ESPACIO**

Date \_\_\_\_\_

Company Name \_\_\_\_\_

Telephone/Cellphone Number \_\_\_\_\_

Printed Name/Signature of Authorized Representative \_\_\_\_\_

Date: \_\_\_\_\_

		Number of Teachers SY 2022
	Schools	No. of Participants
<b>SEPTEMBER 5, 2022- MORNING</b>		
1	Aplaya ES	32
2	Cogon ES	15
3	Dawis ES	23
4	Isaac Abalayan ES	22
5	Kibanban ES	8
6	Pedro Garcia ES	27
7	LUNGAG E/S	9
TOTAL		136
<b>SEPTEMBER 5, 2022- AFTERNOON</b>		
1	A.MANIAPAO E/S	10
2	BAGUMBUHAY E/S	10
3	C. NONOL E/S	10
4	COLORADO E/S	11
5	D. ABAWAG E/S	13
6	IGPIT E/S	18
7	R. N. SAPLALA E/S	26
8	SAN MIGUEL E/S	35
TOTAL		133
<b>SEPTEMBER 6, 2022- MORNING</b>		
1	G. Reusora CES	21
2	Soong ES	11
3	Binaton ES	9
4	Matti ES	8
5	Rizal Central ES	38
6	Necencio A. Isidro ES	15
7	Marawer ES	13
8	Apolandia ES	7
9	Jolencio Alberca ES	13
10	Ranao ES	2
TOTAL		137
<b>SEPTEMBER 6, 2022- AFTERNOON</b>		
1	Digos City Central ES	100
2	Mahayahay ES	9
3	Pedro Basalan ES	35
TOTAL		144
<b>SEPTEMBER 12, 2022- MORNING</b>		
1	Balabag NHS	14
2	Dawis NHS	15
3	Digos City NHS - APLAYA EXT. HS	15
4	DICNHS-SCIENCE	48
5	Igpit NHS	25
6	ALS	17
TOTAL		134
<b>SEPTEMBER 12, 2022- AFTERNOON</b>		
1	DICNHS-ENGLISH	52
2	DICNHS-FILIPINO	34
3	DICNHS-TLE/TVL	44
4	DICNHS-VALUES	25
TOTAL		155

		No. of Participants
	Schools	No. of Participants
<b>SEPTEMBER 13, 2022- MORNING</b>		
1	DICNHS-SOCIAL STUDIES	35
2	DICNHS-MAPEH	46
3	Goma NHS	14
4	Soong NHS	18
5	Kapatagan NHS	44
TOTAL		157
<b>SEPTEMBER 13, 2022- AFTERNOON</b>		
1	Matti NHS	44
2	Ruparan NHS	18
3	SENIOR HIGH SCHOOL DC	45
4	DICNHS-MATH	40
TOTAL		147
<b>SEPTEMBER 19, 2022- MORNING</b>		
1	Ramon Magsaysay Central ES	116
2	Balabag ES	8
		3
TOTAL		132
<b>SEPTEMBER 19, 2022- AFTERNOON</b>		
1	Don Mariano Marcos ES	79
2	Ruparan ES	19
3	Badiang ES	19
4	Federico Alferes ES	14
5	Dulangan ES	8
TOTAL		139