



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2022- 065

To : The Assistant Schools Division Superintendent
CID and SGOD Chiefs
Unit/Section Heads
Public Schools District Supervisors
Education Program Supervisors
PRIME-HRM Committees
All Division Personnel

Subject : **CONDUCT OF CLUSTER DISCUSSION WITH GUIDE QUESTIONS FOR SDO PERSONNEL**

Date : September 26, 2022

In relation to the strategic direction of the Schools Division Office to be subjected for PRIME HRM Maturity Level II Accreditation this October 17 to 21, 2022, this Office directs identified participants to attend to the Cluster Discussions with Guide Questions for SDO Personnel on October 4, 2022 at a venue to be identified later.

Participants of this cluster discussion with guide questions are all SDO personnel.

PRIME-HRM Committee Chairpersons/Primer writers are requested to present the guide questions written in the Primer.

Travel and other incidental expenses incurred by SDO personnel in attendance to the activity shall be charged against Division MOOE/local funds subject to the usual accounting and auditing rules and regulations.

Enclosed in the Division Memorandum is the flow of the program for the conduct of the cluster discussion.

For information, guidance and compliance.

CRISTY C. EPE

Schools Division Superintendent

DepEd Schools Division of Digos City

RECORDS SECTION

RELEASED

22-91637

DATE: SEP 28 2022 TIME: 10:45 am

BY:

Enclosed: As stated.

CID/jbc



FLOW OF THE PROGRAM

Opening Program

Prefatories ----- AVP

Opening Remarks ----- Jem Boy B. Cabrella, PhD
Education Program Supervisor-Math

Message ----- Basilio P. Mana-ay, Jr., EdD
Asst. Schools Division Superintendent

Cristy C. Epe
Schools Division Superintendent

Discussion on Guide Questions in the PRIME-HRM Primer

- Recruitment, Selection and Placement
- Performance Management System
- Learning and Development
- Rewards and Recognition

Closing Program

Masters of Ceremony

April Rose Alcala
Administrative Officer II

