

Republic of the Philippines

DEPARTMENT of EDUCATION





City Schools Division of Digos

Office of the City Schools Division Superintendent Tel. No. (082) 553-8376; 553-8396; 553-8375 Fax No. (082) 553 - 8376

Division Office Advisory No. <u>029</u> s. 2017

This advisory is issued to all Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer), Planning Officer, Division Engineer, Health & Nutrition-Head, Elementary & Secondary/SHS School Heads including the SICs/OICs of Extension and Annexes Classes and DiCNHS Department Heads

February 17, 2017

- 1. In reference to the Division Memorandum Number 106 series 2017 concerning the Management Committee (MANCOM) Meeting scheduled on February 22, 2017 (Wednesday), the field is hereby informed that the venue will be at Nakayama Function Hall, Digos City. In addition, the registration fee of Three Hundred Forty-Eight Pesos (348.00Php) per participant and the travel expenses shall be chargeable against school MOOE/local funds subject to usual accounting and auditing rules and regulations.
- 2. All other provisions of Division Memorandum Number 106 series 2017 shall remain in effect.
- 3. For information, guidance and dissemination.

For and in the absence of the SDS:

Chief Education Supervisor
School Governance & Operations Division
Officer-In-Charge

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Republic of the Philippines DEPARTMENT of EDUCATION REGION XI Schools Division of Digos City City of Digos



February 14, 2017

DIVISION MEMORANDUM NO. _______, s.2017

MANAGEMENT COMMITTEE (MANCOM) MEETING

To:

Division Chiefs

Public Schools District Supervisors Education Program Supervisors Senior Education Program Specialists

Division Heads of Sections (AO-V, AO-IV, Cashier, Budget Officer, Accountant,

Property Officer and Records Officer)

Planning Officer Division Engineer

Health & Nutrition-Head

Elementary & Secondary/SHS School Heads including the SICs/OICs of

Extension and Annexes Classes DiCNHS Department Heads

To address the different concerns and issues of this division, this office will conduct a Management Committee (MANCOM) Meeting on February 22, 2017 (Wednesday).

The registration fee and the venue shall be announced in subsequent memorandum.

The participants of this meeting are: Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV, Cashier, Budget Officer, Accountant, Property Officer and Records Officer), Planning Officer, Division Engineer, Health & Nutrition-Head, Elementary & Secondary/SHS School Heads including the SICs/OICs of Extension and Annexes Classes and DiCNHS Department Heads.

The conference proper will start at 8:00 AM.

The registration fee per participant and the travel expenses shall be chargeable against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and immediate dissemination.

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DEE D. SILVA, DPA, CESO VI Schools Division Superintendenty

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