

Republic of the Philippines DEPARTMENT of EDUCATION REGION XI



City Schools Division of Digos

Office of the City Schools Division Superintendent

Tel. No. (082) 553-8376; 553-8396; 553-8375 Fax No. (082) 553 - 8376

Division Office Advisory No. <u>089</u> s. 2017

This advisory is issued to all Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer), IT Officer, Education Program Supervisor-SGOD, Planning Officer, EPS II-HRD, PDO II-DRRM, Division Engineer, Health and Nutrition-Head, Elementary and Secondary/SHS School Heads including the SICs/Olcs of the Extension and Annexes Classes and DiCNHS Department Heads.

July 28, 2017

To address the different concerns and issues of this division, this office will conduct a **Management Committee (MANCOM) Meeting** on August 3, 2017 (Thursday) at Arnaldo's Hotel and Restaurant, Digos City.

The participants of this meeting are the following: Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer), IT Officer, Education Program Supervisor-SGOD, Planning Officer, EPS II-HRD, PDO II-DRRM, Division Engineer, Health and Nutrition-Head, Elementary and Secondary/SHS School Heads including the SICs/OICs of the Extension and Annexes Classes and DiCNHS Department Heads.

The conference proper will start at 8:00 AM.

The registration fee of P348.00 per participant and the travel expenses shall be chargeable against the school MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and immediate dissemination.

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WINNIE E. BATOON, EdD

Office-In-Charge

Office of the Schools Division Superintendent ω

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