



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



Division Advisory No. 035 s. 2018
 February 24, 2018

Schedule for eHRIS Implementation Review and Evaluation

1. This has reference to Division Memorandum No. 1074 s.2017, the conduct of eHRIS Implementation Review and Evaluation which was postpone to the new schedule.

Date / Venue	Participants
✓ March 7, 2018 Crisbel -Crown Function Hall	School Heads & School ICT Coordinators or eHRIS in-charge IT Officer HRMO Admin Officer, HRMO Staff, ADAS- KNHS, MNHS, RNHS & DCSHS
✓ March 8, 2018 Crisbel -Crown Function Hall	School Heads & School ICT Coordinators or eHRIS in-charge IT Officer, PSDS Focal, HRMO Admin Officer, HRMO Staff , ADAS- KNHS, MNHS, RNHS & DCSHS
✓ March 9, 2018 Crisbel -Crown Function Hall	School ICT Coordinators or eHRIS in-charge Only IT Officer, PSDS Focal, HRMO Admin Officer, HRMO Staff , ADAS- KNHS, MNHS, RNHS & DCSHS

2. Participants are requested to bring laptops, extension cords and pocket WiFi. Cell cards will be provided to each school ICT Coordinators / eHRIS Coordinator for WiFi loads.
3. Meals during the training will be charged against the Downloaded eHRIS Support funds, while individual transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
4. For information and immediate dissemination to all concerned personnel.

FOR AND IN THE ABSENCE OF:

WINNIE E. BATOON, EdD
 Officer in Charge
 Office of the Schools Division Superintendent

Melanie P. Estacio
MELANIE P. ESTACIO, PhD.
 Officer in Charge
 Office of the Assistant Schools Division Superintendent

References: Div Memo #10745.2017
 To be indicated in the Perpetual Index under the following subjects:
 ICT, eHRIS

DepEd Schools Division Office
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