



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
City of Digos




OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT  
*Roxas Corner Lopez-Jaena Streets, Digos City, 8002, Philippines*  
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DIVISION MEMORANDUM

No. 325, s. 2015

TO : Curriculum Implementation Division  
School Governance Operation Division  
~~Division IT Officer~~  
Elementary & Secondary School Heads  
DiCNHS School Heads  
School LRMDs Coordinators

FROM :   
DEE D. SILVA, DPA, CESO VI  
Assistant Schools Division Superintendent  
Officer-In-Charge

SUBJECT : Training-Workshop on LRMDs Assessment and Evaluation,  
Development and Production, and Uploading Process  
of Learning Resources

DATE : November 19, 2015

1. Pursuance to the objectives of the Department of Education, Division of Digos City Learning Resource Materials Development Center aims to provide quality teaching and learning materials and electronic access to all the schools it may serve and eventually may be available to all internet users.
2. In view of this, this Office shall conduct a Training-Workshop on LRMDs Assessment and Evaluation, Development and Production and Uploading Process of Learning Resources on November 26-27, 2015 and December 14-16, 2015 (8:00-5:00PM) at Nakayama Function Hall, Digos City.
3. The training-workshop shall be divided into three (3) batches. The table below shows the dates and participants of the said activity:

Batch	Date	Participants
Batch 1	November 26, 2015	<ul style="list-style-type: none"><li>• Elementary School Principals/School Heads</li><li>• Secondary School Principals/School Heads (Main, Annexes, Extensions)</li><li>• Digos City National High School Department Heads</li><li>• Division IT Officer</li></ul>
Batch 2	November 27, 2015	<ul style="list-style-type: none"><li>• Elementary School LRMDs Coordinators</li><li>• Secondary School LRMDs Coordinators</li><li>• Division IT Officer</li></ul>
Batch 3	December 14-16, 2015	<ul style="list-style-type: none"><li>• Chief, Curriculum Implementation Division</li><li>• Education Program Supervisors</li><li>• Public Schools District Supervisor</li><li>• ALS Education Program Specialists</li><li>• SGOD Education Program Supervisor</li><li>• SGOD Monitoring &amp; Evaluation Specialists</li><li>• Division IT Officer</li></ul>

4. Wide and immediate dissemination of this Memorandum is desired.

