




Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos

DIVISION MEMORANDUM
NO. 362 series 2015

TO: : All Division Office Personnel

FROM: : 
DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

SUBJECT : Spirituality Seminar for Non-Teaching Personnel of Schools
Division of Digos City

DATE : December 10, 2015

To develop the physical, emotional and spiritual attributes of non-teaching personnel of the Schools City Division of Digos for an efficient and effective delivery of services in the workplace towards its clients and colleagues, this office will conduct **Spirituality Seminar for Non-Teaching Personnel of Schools Division of Digos City.**

The activity will be conducted on December 23, 2015 (Wednesday) at Nakayama Function Hall.

In line with this, the attached list of all Division Office Personnel are hereby required to attend this activity.

Meal expenses and venue accommodation of the participants shall be charged against Division funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and immediate dissemination.



Administrative Unit

- 1 Francis Jude Alcomendras
- 2 Guy Mara-asin

Personnel Section

- 3 Aleli M. Chiong
- 4 Alnie Fe Ymalay
- 5 Sheena Asarak

Cash Section

- 6 Rosario Diamante
- 7 Manne James Ortiz

Records Section

- 8 Myhrra Faye Bontia
- 9 Helena O. Solon
- 10 Fraychill Antipuesto

Supply Section

- 11 Marcelino Ranollo
- 12 Reynante Pantonial

Accounting

- 13 Noreliza Misal
- 14 Marysol Rosalita
- 15 Jake Lloyd Vencio
- 16 Janice Baritua
- 17 Heidie Escalona
- 18 Bonafe Burgos
- 19 Danilo Ebol
- 20 Genie Pius

Budget

- 21 Tabetha Senajon
- 22 Helen Payapaya
- 23 Vincent Zambra

CID

- 24 Aida Biongan
- 25 Sollie Oliver
- 26 Mary Glor Tabanao
- 27 Valeriano Delos Reyes
- 28 Vicente Laburada Jr.
- 29 Joan Niones
- 30 Ronilyn Nieves
- 31 Luzminda Jasmin
- 32 Eppie Grace Presto
- 33 Rosalinda Adlaon
- 34 Elsie Dagoy
- 35 Arlene Barba
- 36 Imelda Cardines
- 37 Juvy Comaingking

38 Helen Casimiro

39 Zenaida Guya

40 Patriotiso Penas

41 Marilyn Jairal

42 Elvie E. Timon

43 Gertrudes N. Zeta

44 Myleen C. Robinos

45 Cherry Rossette E. Oliva

46 Reyzen O. Monserate

47 Analiza Almazan

SGOD

48 Emmanuel Hugo

49 Beverly Daugdaug

50 Moses Perral

51 Xavier Fuentes

52 Helen Francornas

53 Airon Alejandro

54 Hazel Marie Escabillas

55 Daissy Jane Penas

56 Ysrael Miro

57 Maria Jadloc

58 Peter Jason Senarillos

59 Sarah Gretchen A. Adeva

60 Albert Espino

61 Ana Merthyl Regala

62 Ronald Dedace

63 Marife Burgos

UTILITY

64 Augusto Cacafranca

65 Masaripe Onggo

66 Ricardo Vendiola

67 Rome Jairal

68 Waben Dimsoy

SDS/ASDS OFFICE

69 Dee Silva

70 Gerwin Ryan Rabaya

71 Merlyn Obenza

72 Evangeline Marata

73 Stephen Pascual

74 Oliva Miranda

75 Ethel Calva



Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI

SCHOOLS DIVISION OF DIGOS CITY
City of Digos

**Spirituality Seminar for
Non-Teaching Personnel of Schools Division of Digos City
December 23, 2015
Nakayama Function Hall**

Theme: "An Ehempla in the Workplace: Source of Integrity and Productivity."

Part I	:	ATTENDANCE AND REGISTRATION	In-Charge
		7:30 AM - 8:00 AM	HRD
Part II	:	OPENING PROGRAM	
		8:00 AM – 8:30 AM	
		National Anthem	
		Multimedia Presentation	Stephen Pascual
		Opening Prayer	
		Multimedia Presentation	Stephen Pascual
		Digos City Hymn	Stephen Pascual
		Opening Remarks	
		Dee D. Silva, DPA, CESO VI	
Part II	:	SEMINAR PROPER	
		8:30 AM – 12:00 NN	
		Resource Speaker	: Fr. Rico Dingal
			Parish Priest of Sta. Theresa de Avila Parish
Part III	:	LUNCH	
		12:00 NN – 1:00 PM	
Part IV	:	FELLOWSHIP	
		1:00 PM – 5:00 PM	



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 REGION XI

SCHOOLS DIVISION OF DIGOS CITY
 City of Digos

Spirituality Seminar for Non-Teaching Personnel of Schools Division of Digos City

Fellowship

1:00 – 6:00 PM

December 23, 2015 @ Nakayama Function Hall

Activities (by Team)	In-Charge
Pinoy Henyo	Peter-Jason C. Senarillos & Albert Espino
Act mo, Hula ko	Anamerthyl Regala & Maria Jadloc
Act Like Contest	Reyzen Monserate, Juvy Comaingking, and Daissy Jane Peñas
Eggplant & egg relay	Stephen Pascual & Mylene Robiños
Throwback/Retro Dance Contest	Jake Lloyd Vencio & Hazel Marie Escabillas
Manito/Manita	All Division Office Personnel
Food Display / Early Dinner	Imelda Cardines & Cherry Rossette Oliva
Master of Ceremonies: Analiza Almazan	

Note: Each team shall assign contestants/representatives for the activities. In-charge of the activities are responsible for the preparation of the mechanics/criteria and materials for the activity.

TEAMS

Air Domain	Water Empire	Earth Kingdom	Fire Nation
Emmanuel Hugo	Xavier Fuentes	Airon Alejandro	Peter-Jason Senarillos
Sollie B. Oliver	Anamerthyl Regala	Aida A. Biongan	Sarah Gretchen Adeva
Helen Franconas	Oliva P. Miranda	Maria Jadloc	Dee D. Silva
Albert Espino	Ronald Dedace	Reyzen Monserate	Gerwin Ryan Rabaya
Elsie Dagoy	Luzminda Jasmin	Hazel Marie Escabillas	Rosalinda Adlaon
Joan Niones	Beverly Daugdaug	Ronilyn Nieves	Eppie Grace Presto
Gertrudes Zeta	Imelda Cardines	Analiza Almazan	Arlene Barba
Myleen Robiños	Marcelino Ranollo	Noreliza Misal	Cherry Rossette Oliva
Stephen Pascual	Aleli Chiong	Danilo Ebol Jr	Francis Jude Alcomendras
Tabetha Senajon	Merlyn Obenza	Myhrra Faye Bontia	Rosario Diamante
Mary Sol Rosalita	Evangeline Marata	Genie Pius	Helen Payapaya
Helena Solon	Reynante Pantonial	Alnie Fe Ymalay	Ethel Calva
Guy Mara-asin	Heidie Escalona	James Ortiz	Jake Lloyd Vencio
Bonafe Burgos	Romeo Jairal	Janice Baritua	Daisy Jane Peñas
Recardo Vendiola	Ysrael Miro	Waben Dimsoy	Augusto Cacafranca
Marisipe Onggo	Zenaida Guya	Moises Perral	Patriotiso Peñas
Mary Glor Tabanao	Valeriano Delos Reyes	Elvie Timon	Marilyn Jairal
Fe Burgos	Vincent Zambra	Juvy Comaingking	Vicente Laburada
Sheena Asarak	Fraychill Antipuesto		Helen Casimiro
White	Blue	Green	Red

FOOD GROUPS (for the early dinner)

- A. Schools Division Superintendent
Chair: Tabetha Senajon
Members: Francis Jude Alcomendras, Noreliza Misal, Gerwin Ryan Rabaya, Rosario Diamante, Marcelino Ranollo
- B. School Governance and Operations Division
Chair: Emmanuel P. Hugo
Members: Sarah Gretchen Adeva, Hazel Marie Escabillas, Daissy Jane Sanoy
- C. Curriculum Implementation Division
Chair: Aida A. Biongan
Members: Cherry Rossette Oliva, Luzminda Jasmin, Gertrudes Zeta, Mary Glor Tabanao, Zenaida Guya

WORKING GROUPS

Steering Committee

Chair: Dee D. Silva
Members: Oliva P. Miranda
Emmanuel P. Hugo
Aida A. Biongan

Hall Preparation/Decoration & Restoration

Chair: Mary Glor Tabanao
Members: Helen Franconas
Helen Payapaya
Waben Dimsoy, Romeo Jairal, and Augusto Cacafranca

Program

Chair: Analiza Almazan
Members: Moises Perral
Jake Lloyd Vencio,
Ronald Dedace
Albert Espino

Prizes and Awards

Chair: Anamerthyl I. Regala
Members: Peter-Jason Senarillos
Zenaida Guya
Francis Jude Alcomendras
Gerwin Ryan L. Rabaya
Sarah Gretchen Adeva
Daissy Jane Sanoy
Hazel Marie Escabillas

AVP/Powerpoint

Chair: Stephen R. Pascual
Member/s: Myleen C. Robiños

Transportation:

Chair: Xavier Fuentes
Member: Albert Espino

Support Group

Chair: Moises R Perral
Members: Reyzen Monserate
Ronald B. Dedace
Juvy Comaingking
Maria Jadloc
Waben Dimsoy,
Romeo Jairal,
Augusto Cacafranca
Masaripe Onggo, Jr,
Ricardo Vendiola