



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY




OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
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DIVISION MEMORANDUM

No. 020, s. 2016

To : **Iris P. Ubungen**
Teacher/Digos City National high School
Rexie L. Pancho
Teacher/Digos City national High school
Felipe Degamo, Jr.
MT-1/School Head-DICNHS-Aplaya Annex
Merilyn T. Salboro
Principal-1/Dawis Elementary school
Emily V. Igcalinos
Teacher/Ramon Magsaysay Central ES

Through: The District Supervisor and Principal

From : 
DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent *ppp*
Officer-In-Charge

Subject: Planning Conference

Date : January 11, 2016

1. Please come for a conference on January 13, 2016 at 3 o'clock in the afternoon at the Division Conference room.
2. Important issues regarding our presentations during the Division Seminar-Workshop on Values Education on January 15-16, 2016 shall be discussed.
3. A "No Disruption of Classes Policy" shall be observed.
4. Immediate dissemination of this Memorandum is desired.

