



Republic of Education
DEPARTMENT OF EDUCATION
Region X1
Division of Digos City

DIVISION MEMORANDUM NO. 030 s. 2016

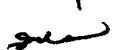
TO : Public Schools District Supervisors
Public Secondary and Elementary
School Heads

Attention:

Lorelie Gorgonio
Teacher III
Digos City CES

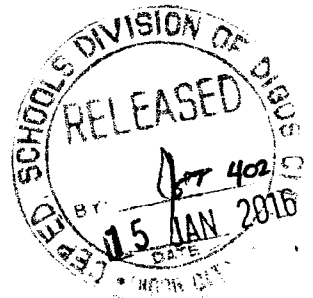
Gemma Gutierrez
Master Teacher I
DiCNHS-Main Campus

Tito Endrina
Master Teacher I
Ramon Magsaysay CES

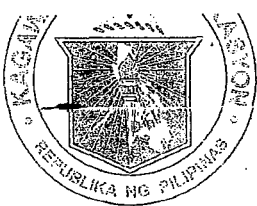
FROM : 
DEE D. SILVA, DPA, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge

SUBJECT : **National Training of Trainers (NTOT) on Campus
Journalism**

DATE : January 15, 2015



- 1.) In reference to Unnumbered Regional Memorandum re: National Training of Trainers (NTOT) on Campus Journalism on January 25-29, 2016 in Iloilo City, the concerned teachers are advised to attend and finish the said training. Details of the training are stipulated on the attached documents.
- 2.) The Identified Trainers are required to attend the orientation on January 22, 2016 (3:00 P.M.) at Waling-waling Conference Hall DepED Regional Office, Davao City.
- 3.) Travel Expenses and a registration fee of Five Thousand Pesos (Php 5,000.00) shall be charged against school's Maintenance and Other Operating Expenses (MOOE) or School Campus Journalism Funds subject to the usual accounting and auditing rules and regulations.
- 4.) For immediate dissemination and compliance



Address: F. Torres Street, Davao City (8000)

website address: http://

www.region11.deped.gov.ph

Telefax Nos. (082): 227-1102, 225-8495, 221-9428, 227-0943, 227-8025, 222-0941, 221-1210, 221-8435, 227-9342, 221-6147,
225-0816


Memorandum

To : Schools Division Superintendents

Date : January 11, 2016

Subject : National Training of Trainers (NTOT) on Campus Journalism

1. This is in reference to the DepEd Memorandum No. 151, s. 2015, **National Training of Trainers (NTOT) on Campus Journalism** on January 25-29, 2016 in Iloilo City, the attached list trainers are required to attend and finish the said training.
2. Travel expenses and a registration fee of Five Thousand Pesos (Php 5,000.00), shall be charged against school's Maintenance and Other Operating Expenses (MOOE) or School Campus Journalism Funds, all subject to the usual accounting and auditing rules and regulations. The fee shall be used to cover the costs of the participants' board and lodging, supplies and materials.
3. The participants are required to bring their laptop (Wi Fi ready or mobile broadband modem), digital camera and video recorder for the training.
4. Identified Trainers are required to attend the orientation on January 22, 2016 (3:00PM) at Waing-Waing Conference Hall DepED Regional Office F. Street, Davao City.
5. Attached are the DepED Memorandum and the List of Identified Trainers for details and for your reference.
6. For immediate dissemination to all concerned and for compliance.


ATTY. ALBERTO T. ESCOBARTE, CESO IV
Regional Director





Republic of the Philippines
Department of Education

03 DEC 2015

DepEd MEMORANDUM
No. **151**, s. 2015

2015 NATIONAL TRAINING OF TRAINERS (NTOT) ON CAMPUS JOURNALISM

To: Bureau Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Elementary Education (BEE) and the Bureau of Secondary Education (BSE), will conduct the **2015 National Training of Trainers (NTOT) on Campus Journalism** from January 18 to 22, 2016 for Luzon in Naga City and from January 25 to 29, 2016 for Visayas and Mindanao in Iloilo City.
2. This is pursuant to Republic Act No. 7079, otherwise known as *Campus Journalism Act of 1991*.
3. The Training aims to:
 - a. orient the school paper advisers (SPAs) on the current trends and new developments in Campus Journalism and in digital communications media;
 - b. enhance their journalistic writing and editing skills;
 - c. teach the SPAs the basics of TV script writing and broadcasting in campus journalism;
 - d. train the SPAs in using PageMaker/InDesign to lay out and design pages and in utilizing various graphic illustrations and photo enhancement software;
 - e. provide a healthy forum in addressing issues and concerns relative to the conduct of the National Schools Press Conference (NSPC); and
 - f. finalize each region's training and return of service plans.
4. Each region is given 20 slots for this training: ten for the basic course and ten for the advanced course. In case the region has confirmed to send fewer than 20 participants, the remaining slots will be given to other regions that are willing to send more. After a thorough evaluation, the participants from each region shall compose the regional training team.
5. The participants are required to finish the training. Those who will not finish it will be given a Certificate of Appearance only.
6. The selection criteria for the NTOT on Campus Journalism is stipulated in Enclosure No. 2. The curriculum vitae and portfolios of the regional trainers should be with the regional journalism supervisors.

7. Aside from the 20 slots allotted to each region, a separate slot shall be given to the **regional journalism supervisors**. The regional supervisors shall monitor the regional delegation during the NTOT. These supervisors shall also take charge of the Journalism training roll-out and evaluation of the trainees' performance.

8. Each participant shall pay a registration fee of Five Thousand Pesos (P 5,000.00) charged to the school's Maintenance and Other Operating Expenses (MOOE), local or regional funds, Special Education Fund (SEF), or the School Campus Journalism Fund, subject to the usual accounting and auditing rules and regulations. The registration fee shall be used to cover costs of the participants' board and lodging, supplies and materials. The first meal to be served is lunch on Day 0, and the last meal is afternoon snack on Day 3.

9. Travel expenses, cost of board and lodging of the members of National Training Management Team and the resource speakers, and other related expenses incurred in the conduct of the training shall be charged to OSec Campus Journalism Funds, subject to the usual accounting and auditing rules and regulations.

10. The participants are required to bring their laptop (Wi-Fi ready or with mobile broadband modem), digital camera, and video recorder for the training. The Training Matrix is contained in Enclosure Nos. 1a and 1b.

11. Each region is encouraged to accomplish the group confirmation sheet in advance provided in Enclosure No. 3, and send it through nspcelementary@gmail.com or nspcbse@gmail.com on or before **December 11, 2015**.

12. For more information, all concerned may contact or visit any of the following:

- **The Director**

Attention: **Ms. Lea Delfin-Estuye**
Bureau of Elementary Education
2nd Floor, Bonifacio Building
DepEd Complex, Meralco Avenue, Pasig City
Telefax No.: (02) 638-4700
Email Address: nspcelementary@gmail.com

- **The Director**

Attention: **Ms. Anna Marie Baligod-San Diego**
Bureau of Secondary Education
3rd Floor, Bonifacio Building
DepEd Complex, Meralco Avenue, Pasig City
Telefax Nos.: (02) 632-7586/(02) 636-5172
Email Address: nspcbse@gmail.com

13. Immediate dissemination of this Memorandum is desired.


BR. ARMIN A. LUISTRO FSC
Secretary

**GROUP CONFIRMATION SHEET
2015 NATIONAL TRAINING OF TRAINERS ONCAMPUS JOURNALISM**

Basic Course

REGION: XI

No. of Males: 5 Females: 5

Name	Position/Designation	Topics	School	Division
1. Lorelie Gorgonio		Layout & Page Design using PageMaker and/or InDesign and Photoshop	Digos City NHS	Digos City
2. Luz Condor			Tagum City NHS	Tagum
3. Gemma Gutierrez			Digos City NHS	Digos City
4. Gerald Advincula			Bangoy Central Elem Sch.	Davao City
5. Elwin Intervencion		News Writing Copy Reading and Headline Writing English		Mati City
6. Phillips P. Bonus				Davao Oriental
7. Vicente A. Pines Jr.			Sto. Tomas NHS	Davao Del Norte
8. Charizma L. Ambrona		News Writing Copy Reading and Headline Writing Filipino	Nieves Villarica NHS	IGACOS
9. Joveth Tubiano			Mariano Peralta	Davao Del Sur
10. Josephine G. Piccio			Don Manuel Javellana NHS	Panabo City

Advanced Course

No. of Males: 7 Females: 3

Topic	Name	Position/ Designation	School	Division
TV Script Writing and Broadcasting/Production	1. Tito M. Endrina		Ramon Magsaysay ES	Digos City
	2. Harley Aglosolos		La Filipina NHS	Tagum City
	3. Jerry Ben V. Sasam		Sto. Tomas CES	Davao Del Norte
	4. Lester L. Cantones		Sta. Cruz NHS	Davao Del Sur
Science Writing (News, Feature, and Editorial)	5. Romel D. Babiera	MT-I	Davao City NHS	Davao City
	6. Janice C. Abrea	T-III	Tugbok SPED	Davao City
	7. Kristian A.L. Martesio		Monkayo NHS	ComVal
Sports Writing (News, Feature, and Editorial)	8. Paolo Morales		Badas NHS	Mati City
	9. James Sumile		Panabo NHS	Panabo
	10. Evelyn Pasana		Samal NHS	Igacos
Regional Journalism Supervisor	MELANIE P. ESTACIO, PhD			

I hereby confirm the participation of the above listed participants in the 2015 National Training of Trainers (NTOT) onCampus Journalism at _____ on _____.

Certified Correct:

Regional Director

**National Training of Trainers on Campus Journalism
Training Matrix
ADVANCED TRAINING**

Time	Day 0	Day 1	Day 2			Day 3			Day 4
8:00-9:00	ARRIVAL Registration and Settling In	Plenary Session 2 Publication Website	TV News Script Writing and Broadcasting/P roduction	Science Writing (News, Feature, and Editorial)	Sports Writing (News, Feature, and Editorial)	TV News Script Writing and Broadcasting/ Production	* Science Writing (News, Feature, and Editorial)	Sports Writing (News, Feature, and Editorial)	Exhibition of Outputs
9:00-10:00									Closing Program
10:00-11:00									
11:00-12:00									
12:00-1:00	LUNCH BREAK	LUNCH BREAK	LUNCH BREAK			LUNCH BREAK			
1:00-2:00	Opening Program	Hands-on Publication Website	TV News Script Writing and Broadcasting/P roduction	Science Writing (News, Feature, and Editorial)	Sports Writing (News, Feature, and Editorial)	TV News Script Writing and Broadcasting/ Production	Science Writing (News, Feature, and Editorial)	Sports Writing (News, Feature, and Editorial)	DEPARTURE
2:00-3:00	Plenary Session 1 How to Prevent Plagiarism								
3:00-4:00									
4:00-5:00									
5:00-6:00	DINNER								
Output	Accomplished Activity Sheets	Group Work Regional Website	Draft TV News Script	Science Articles	Sports Articles	Final TV News Script	Science Articles	Sports Articles	

Selection Criteria for the National Training of Trainers (NTOT) on Campus Journalism

The **NTOT** participants are School Paper Advisers, Language Department Heads and Division Language Supervisors who shall:

1. be between the ages of twenty-five to fifty-five;
2. have been recognized for his/her exceptional training and teaching skills;
3. have no plagiarized work (article or book);
4. be willing to attend all sessions promptly and submit exceptional outputs at the end of each session;
5. be adept at both spoken and written English and Filipino;
6. be able to write good articles in English and Filipino with minimum editing;
7. be ICT-literate and able to use Microsoft Office, Photoshop, PageMaker or InDesign;
8. be able to mentor and train other school paper advisers; and
9. be willing to spend time to train and serve other school paper advisers and campus journalists.

Those who will take the **BASIC Course** shall:

1. have been a school paper adviser for a maximum of five years and a minimum of one year;
2. has good oral and written communication skills;
3. be able to submit outputs on time;
4. have consistently trained winning campus journalists and produced winning school papers;
5. be able to take good photographs with good technical and editorial value;
6. cite and acknowledge sources properly;
7. have a good grasp of Microsoft Office, Photoshop, Page Maker and InDesign;
8. be willing to learn and share his learning with his/her colleagues; and
9. be able to listen and follow instructions well.

Those in the **ADVANCED Course** shall:

1. have won and/or was nominated as Outstanding School Paper Adviser of the Division/Region;
2. have excellent oral and written communication skills in both English and Filipino;
3. have been a school paper adviser for more than seven years;
4. have students and student publications winning in the DSPC, RSPC and NSPC consistently;
5. have continuously shared their expertise at the local, regional and national levels; and
6. have published works in reputable local, regional, and national dailies.

Means of Verifications -Trainer's Curriculum Vitae and Portfolio