



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
Division of Digos City



Office of the Schools Division  
Superintendent

Telefax: (082) 553 – 8396; 553-8376

Memorandum

No. 038 s. 2016

To: SCHOOL PRINCIPALS/HEADS,  
DepED SENIOR HIGH SCHOOL PROVIDERS  
DIVISION SELECTION COMMITTEE MEMBERS  
*Dee*

From: DEE D. SILVA, DPA, CESO VI  
Assistant Schools Division Superintendent  
Officer-in-Charge

Subject: ORIENTATION ON HIRING GUIDELINES FOR SENIOR HIGH SCHOOL (SHS)  
TEACHING POSITIONS

Date January 22, 2016

1. Pursuant to DepED Order No. 3, s. 2016, entitled (Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School (SY) 2016-2017”, the Division Office will be conducting an orientation on the Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective School Year (SY) 2016-2017 as stipulated in DepED Order No. 3, 2016, on January 25, 2016 at 1:00 PM at the Division Conference Hall.
2. Participants to this conference are the following:

School/Office	Participants
Kapatagan NHS, Ruparan NHS, DiCNHS Matti HS Annex	1 School Head, 1 In-Charge of Academic Area, 1 In-Charge for TVL/TLE, 3 teachers from 3 different learning areas and 1 President or representative of the SGC or PTA
Digos City National High School	1 School Head, 3 Department Heads
Division Office	Emmanuel P. Hugo, Luzminda B. Jasmin., Francis Jude D. Alcomendras
Federated Teachers Association President	Marlyne T. Pavino

3. For your information, guidance and compliance.

