



Republic of the Philippines  
**DEPARTMENT of EDUCATION**  
**REGION XI**  
Schools Division of Digos City  
City of Digos

May 16, 2016

Division Memorandum  
No. 251 Series 2016

- TO: District Supervisors  
Secondary School Principals  
OICs Secondary Annexes
- Re: **Submission of Additional Documents as per DepED Order No. 22 s. 2015  
“Hiring Guidelines for the Remaining Teacher 1 Positions for SY 2016-2017”**
1. Digos City Division has already implemented DepED Order No. 7 s. 2015 on the Hiring Guidelines for Teacher 1 Positions Effective School Year 2015-16 based on DepED Order No. 9 s. 2016 “Reinforcement of DepED Order Nos. 7 and 22 s. 2015 as the Hiring Guidelines for Kindergarten to Grade 10 teaching positions” and the Division still has available teaching positions. “
  2. To augment the need of qualified applicants in this Division, DepED Order No. 22 s. 2015 will be used based on DepED Order No. 9 s. 2016.
  3. In view of this, applicants who already applied for the initial round of hiring per DepED Order No. 7 s. 2015 shall no longer resubmit their documentary requirement but may submit additional supporting documents to update their points not later than May 27, 2016 to the Division Office, attention: Mr. Emmanuel Hugo, Chief-SGOD, Chair-Division Selection Committee. New applicants shall follow the application process and requirements stipulated in Section 5.2-5.3 of DepED Order No. 22 s. 2015. Documents shall be submitted to the SDO-attention E. Hugo on or before May 27, 2016.
  4. The Division Selection Committee for Elementary and Secondary levels organized and designated during the implementation of DepED Order No. 7 s. 2015 for this SY 2016-17 shall still be the same committees that will function in the implementation of DepED Order No. 22 s. 1015 as reinforced by DepED Order No. 9 s. 2016.
  5. For wide and prompt dissemination.

DepEd Schools Division of Digos

**RELEASED**  
4112

Date: MAY 17 2016 Time: 4:12

By: [Signature]

*[Signature]*  
DEE D. SILVA DPA, CESO VI  
Schools Division Superintendent