



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



MEMORANDUM
No. 543, s. 2016

September 22, 2016

**NATIONAL TEACHERS' DAY/ WORLD TEACHERS' DAY SPECIAL
MEETING AND ORIENTATION FOR THE MEMBERS OF THE TECHNICAL
WORKING COMMITTEE (TWG) ON USHERS, RECEPTION AND GUEST
RELATIONS**

To: Mr. Tito M. Endrina
Ramon Magsaysay Central Elementary School

1. Anent to Regional Memorandum No. 256 s. 2016, you are hereby directed to attend the Special Meeting and Orientation for the Technical Working Committee on Ushers, Reception and Guest Relations on the dates and venue specified in the attached.
2. Meals and snacks of the participants are provided chargeable against Promotional and Other Pre-Program Expenses, while travelling and other incidental expenses of the participants are chargeable against local funds of the respective Schools Division Offices (SDO's), School MOOE, all subject to the usual accounting and auditing rules and regulations.
3. Please be guided accordingly.

DepEd Schools Division of Digos

RELEASED
8913
Date: SEP 26 2016 Time: 9:30

By: 


DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

sgod/mcj

Davao City



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
TANGGAPANG PANREHIYON XI
Lungsod ng Dabaw



Telefax Numbers: (082) 227-1102; 227-9342 (Trunkline) 225-8495
221-9428; 227-8025; 222-2617; 227-0941; 221-1210; 221-8435

Website: <http://www.region11.deped.gov.ph>
shs.depedxi@deped.gov.ph

September 19, 2016

Regional Memorandum
No. 256 s, 2016

**National Teachers' Day / World Teachers' Day Special Meeting and Orientation
for the Members of the Technical Working Committee (TWC) on Schools Division of Division Office XI
Ushers, Reception and Guest Relations**

To : Schools Division Superintendents
Chiefs & Unit Heads of this Office

RECEIVED 8913
SEP 21 2016 Time: 3:14 pm

1. In preparation to the forthcoming National Teachers' Day / World Teachers' Day Celebration on **September 30, 2016** at Ateneo de Davao University, the Department of Education Regional Office XI will conduct a Special Meeting and Orientation for the Technical Working Committee (TWC) on Ushers, Reception and Guest Relations on the following dates and venues :

Sept. 20, 2016 (1:00 to 5:00 P.M.)	Special Meeting w/ R.O. & D.O. Representatives <i>Venue: DepEd RO XI Waling-Waling Conference Room, F. Torres Street, Davao City</i>	25 pax (Selected only) (Snacks will be provided)
Sept. 29, 2016 (1:00 to 5:00 P.M.) (6:00 to 9:00 P.M.)	Orientation, Ocular Visit and Blocking at ADDU w/ DepEd C.O., R.O. & D.O. Members of TWC <i>Venues: Emerald Room, NEAP-LDC, Quirino Street, Davao City Ateneo de Davao University, Roxas St., Davao City</i>	50 pax (All Members) (Snacks & Dinner will be provided)

2. Anent thereto, this office requires the selected members of the committee to attend the aforementioned activities and will serve as Technical Working Group on **September 30, 2016** from 5:00 A.M. to 10:00 PM at Ateneo de Davao University, Roxas Street, Davao City.

3. Attached is the tentative list of members of this committee.

4. Meals and snacks of the participants are provided chargeable against Promotional and Other Pre-Program Expenses, while travelling and other incidental expenses of the participants are chargeable against local funds of the respective Schools Division Offices (SDO's), School MOOE, all subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum is desired.

Department of Education
Regional Office XI
RECORDS SECTION

RELEASED

By: Kona Parac

Date: Sept 20, 2016

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Master List of TWC Members (Ushers, Reception and Guest Relations)			
Level:	Names:	T-Shirt Size:	Remarks:
DepEd Central Office			
	1. Mary Jane G de Guzman	XS	
	2. Kimberly Jane L. Manlapaz	XS	
	3. Donna Paras	XS	
	4. Bianca Velicaria	XS	
	5. Natividad Danao	S	
DepEd Regional Office			
	1. Maricel S. Langahid	XS	Chairperson
	2. Jeselyn B. dela Cuesta	M	Co - Chair
	3. Janice T. Gamalong	XS	Co - Chair
	4. Atty. Lalaine Gaturian - Javing	M	
	5. Genamie Solitario	S	
	6. Ingrid Juanday	S	
	7. Judy Anne Luna	S	
	8. Alona Parac	M	
	9. Evelyn Maitem	S	
	10. Lynsey Mae Taldo	L	
	11. Myrtle Pacio	S	
	12. Florence Alcazaren	S	
	13. Mary Ann Acosta	S	
	14. Michael Rivera	M	
Schools Division Office			
Davao City Division			
	15. Janet Esteban	S	@
(ALS EFA)	16. Georly Mae Dabalos	S	
(ALS EFA)	17. Marilyn Revamonte	L	@
(ALS EFA)	18. Agnes Cayetano	M	
(ALS EFA)	19. Chekie Lucernas	S	
(ALS EFA)	20. Jasper Econg	M	
(ALS EFA)	21. Kris Villoceno	L	
(DCNHS)	22. Melchien Garcia	L	@
(DCNHS)	23. Juliemar Puno	M	
(DCNHS)	24. Maricor Dalisay	M	
(DCNHS)	25. Jay Reeve Guerrero	M	
(DCNHS)	26. Nova Star Lacerna	S	
(DRANHS)	27. Cris Lacno	L	
(DRANHS)	28. Joselito Pagalan	M	@ BSP Adult Leader
(DRANHS)	29. Joseph Lee	M	@ BSP Adult Leader
			10 Student BSP
(SANHS)	30. Dionesio Lacerna	L	@
(Baliok ES)	31. June Elias Patalinghug	L	
San Roque ES)	32. Randy Radores	L	
Davao Del Sur Division			
	33. Clarence Pilirin	S	@
(Hagonoy Dist.)	34. Roderick Vilan	L	
Digos (Magsaysay ES)	35. Tito Endrina <i>covered by J.A.</i>	S	
Com Val (MNHS)	36. Mary Sharmen Tudtud	S	@
(MNHS)	37. Jubelyn Niog	S	
(MNHS)	38. Evan Aglanao	M	
Panabo City Division			
	39. Roxanne Pardillo	S	@
Tagum City Div. (TNTS)			
	40. Ian Paul Huevos	M	
(TCNCHS)	41. Cris Huevos	M	@ Band In Charge
			20 Student Band Members
Note:			
© September 20, 2016	25 pax to attend RO XI (14) and DO Reprs. (11) w/ @ mark		
© September 29, 2016	50 pax (All Members of the TWC)		

Prepared by:

Maricel S. Langahid
MARICEL S. LANGAHID Ph.D.
 EPS-CLMD (Chairperson TWC-URG)