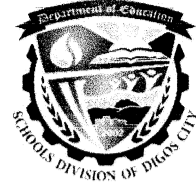




Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos



October 5, 2016

DIVISION MEMORANDUM
NO. 570, s.2016

**CSC-UNDP SUPERVISORY DEVELOPMENT COURSE (SDC)
-TRACK 2**

To:


Public Schools District Supervisors
Public Elementary School Heads
Public Secondary School Heads (Annexes & Extension Classes)

1. Attached are copies of the Unnumbered Regional Memorandum dated October 3, 2016 from Atty. Alberto T. Escobarte, CESO III and the Invitation Letter from Annabelle B. Rosell, Director IV of the Civil Service Commission dated August 31, 2016, inviting School Heads/ Personnel who have undergone Supervisory Development Course-Track 1 for the **CSC-UNDP-Track 2 on October 10-14, 2016 at Davao City (venue to be announced later)**.
2. The course will be conducted on a non-residential basis and a training fee of **Six Thousand Pesos Only (6,000.00)** will be charged per participant to defray expenses for meals, supplies, and other incidental expenses. The said program is on official business chargeable against local funds.
3. Details of the said communication are in the enclosure.
4. For your information and guidance.

DepEd Schools Division of Digo:

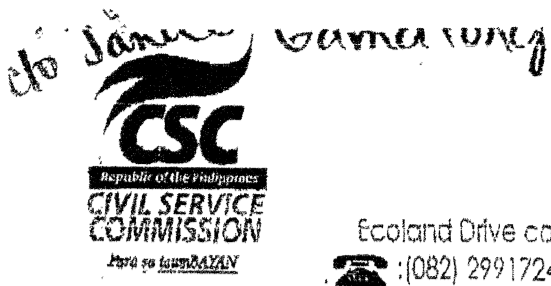
RECEIVED
Date: OCT 06 2016 Time: 8:28
By: f

For and in the absence of the SDS:


EMMANUEL P. HUGO
Chief, Education Supervisor
School & Governance & Operations Division
Officer-In-Charge

RBD-HRD

Tel. No. (082) 553-8375; 553-8376; 553-8396; 553-9170 Fax No. (082) 553-8376+



Republic of the Philippines
CIVIL SERVICE COMMISSION

Regional Office No. XI
 Ecoland Drive cor. Beechnut St., Ecoland Subd., Matina, Davao City, 8000
 Tel: (082) 2991724/25/27, Fax: (082) 2993118, Email: cscro11@ychoo.com

Department of Education
 Regional Office No. XI

August 31, 2016

RECORDS SECTION

RECEIVED

ATTY. ALBERTO T. ESCOBARTE, CESO IV
 Regional Director
 Department of Education
 Region XI, F. Torres St., Davao City

By: _____
 Date: 10-3-16 Time: 01:42
 Barcode No. 116-10-002

Dear Director Escobarte:

This Office will conduct **CSC-UNDP Supervisory Development Course (SDC)**, "The New Supervisor Making a Difference", Track 2 on **October 10-14, 2016** in a hotel in Davao City.

In this connection, may we invite your personnel who have undergone SDC – Track 1 to attend this CSC-UNDP Course.

The course will be conducted on a non-residential basis and a training fee of **Six Thousand Pesos Only (P6,000.00)** will be charged per participant to defray expenses for meals, supplies, and other incidental expenses.

Kindly accomplish the attached nomination slip and send it to the nearest CSC Field Office or to this Office, on or before **September 23, 2016** for the reservation in the said hotel. However, we reserve our right to deny acceptance of participants once the quota has already been met before the deadline.

Furthermore, agencies with confirmed participants who fail to attend the seminar without prior notice will be billed for the first day inasmuch as reservation for the food of said participant has already been made in advance.

For further details, you may call Human Resource Division at telephone number (082) 299-1727 or 299-1725.

Very truly yours,

Annabelle B. Rosell
ANNABELLE B. ROSELL
 Director IV

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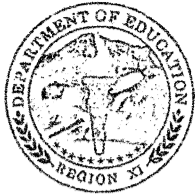
NOMINATION SLIP

AGENCY: _____ Contact No. _____

Title of Training: Supervisory Dev. Course Track 2 (October 10-14, 2016)

() We will send the following participant/s, namely:

	Last Name, First Name, M.I.	Position	Nickname
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
Rehiyon XI
Lungsod ng Davao
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City (8000)
Telefax Nos. (082) 225-0816

October 3, 2016


MEMORANDUM

TO : Schools Division Superintendents
Assistant Schools Division Superintendents/ OIC

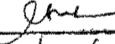
SUBJECT : CSC-UNDP Supervisory Development Course – Track 2

Please be informed that the Civil Service Commission ROXI will conduct **CSC-UNDP Supervisory Development Course, “The New Supervisor Making a Difference”, Track 2** on **October 10-14, 2016** at Davao City (venue to be announced later). Personnel who have undergone the Supervisory Development Course - Track 1 are invited to attend the said program on official business chargeable against local funds.

For immediate dissemination.


ATTY. ALBERTO T. ESCOBARTE, CESO III
Director IV

Department of Education
Regional Office XI
RECORDS SECTION
RELEASED

By: 
Date: 10/5/16 Time: _____

Incl: CSC RXI Letter – CSC-UNDP Supervisory Development Course – Track 2

ROAS