



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
DIVISION OF DIGOS CITY



OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
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DIVISION MEMORANDUM

No. 637, s. 2016

TO : Chief of Curriculum Implementation Division
Chief of School Governance and Operations Division
Public Schools District Supervisors
Elementary and Secondary School Principals

FROM : *[Signature]*
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent *[Signature]*

SUBJECT : GAD Planning and Budgeting and Utilization of GAD Exemplars cum
Contextualized Gender Fair Curriculum: A Gender Sensitive Learning Resource
Assessment Workshop

DATE : October 24, 2016

1. This is to inform the field that there will be a three-day **GAD Planning and Budgeting and Utilization of GAD Exemplars cum Contextualized Gender Fair Curriculum: A Gender Sensitive Learning Resource Assessment Workshop** on November 4, 5 and 8, 2016 venue to be announced later through a Division Advisory.
2. School Heads are required to attend on the **first day only**.
3. The following are the participants to this workshop:

| Participants | Number | Day |
|---|----------------------|------------|
| CID Chief, EPS and PSDS | 21 | Day 1-3 |
| Elem. School Heads | 36 | Day 1 only |
| Secondary School Heads | 10 | Day 1 only |
| 1 teacher-writer per school (Any Subject Area) | 36 (Elem. Level) | Day 1-3 |
| 1 Values Ed. Teacher | 10 (Secondary Level) | Day 1-3 |
| M & E Representative | 1 | Day 1-3 |
| HRD | 1 | Day 1-3 |
| Trainers/Evaluators | 6 | Day 1-3 |
| Total Pax | 121 | Day 1 |
| | 75 | Day 2-3 |

4. Participants are advised to bring laptop and instructional materials for evaluation if there are any.
5. Food and other related training expenses are chargeable against Division GAD Funds while travelling expenses of the participants are chargeable against School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

DepEd Schools Division of Digos
RELEASED
Date: **OCT 25 2016** Time: **3:26 PM**
By: *[Signature]*