



Republic of the Philippines  
**Department of Education**  
Region XI  
SCHOOLS DIVISION OF DIGOS CITY  
**Digos City**

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Office of the City Schools Division  
Superintendent

Memorandum No. 639, s. 2016

To: Public Schools District Supervisors  
Elementary School Administrators

From: *[Signature]*  
**DEE D. SILVA**  
Schools Division Superintendent

Subject: Division Planning Conference for the Incoming  
Division Kindergarten Fun Day

Date: October 25, 2016

1. The Digos City Division will conduct the Division Kindergarten Fun Day "A DAY WITH A KID" on November 18, 2016, 8:00 A.M. at Ramon Magsaysay Central Elementary School Gym.
2. In view of this, the 3 Focal District Supervisors and the 3 District Kindergarten Coordinators and Division Quality Circle are advised to attend the Division Planning Conference for the incoming Division Kindergarten Fun Day "A DAY WITH A KID" on October 27, 2016 at 1:00 P.M. at Division Conference Hall.
3. The objective of this activity is to plan for the Division Kindergarten Fun Day.
4. Please ensure that classes of the teacher-participant shall be taken care of.
5. Wide dissemination of this Memorandum is highly enjoined,

DepEd Schools Division of Digo:

**RELEASED**

Date: OCT 26 2016 Time: 10:35

By: *[Signature]*