



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

Telefax No.: 0825538396; 0825538376

Office of the City Schools Division Superintendent

Email: www.sdsdigos@yahoo.com

Memorandum 644 s, 2016

To : **FELZEV LLOYD C. SAYSON**
Principal I

From : **DEE D. SILVA, DPA, CESO VI**
Schools Division Superintendent

Subject: 2017 Regional Athletic Association (DAVRAA) Meet Planning Conference for All Division Sports Coordinator

Date : October 27, 2016

1. In connection with Regional Memorandum No. 308, s. 2016, a Planning Conference of Division Sports Coordinator will be conducted on October 28, 2016 at the Curriculum and Learning Management Division (CLMD) Office, 2nd floor, Regional Office XI, F. Torres St., Davao City.
2. In view of this, you are directed to attend the said conference in lieu of Mrs. Eppie Grace E. Presto, Division Sports Coordinator, who is on official leave.
3. Meals and snacks shall be served during the meeting chargeable to Regional funds while transportation of participants shall be charged against local funds, all subject to usual accounting and auditing rules and regulations.
4. Please be guided accordingly.

DepEd Schools Division of Digos

RELEASED

Date: **OCT 27 2016** Time: 5:01 PM

By: *[Signature]*