

## Republic of the Philippines DEPARTMENT OF EDUCATION Region XI SCHOOLS DIVISION OF DIGOS CITY Digos City



Office of the City Schools Division Superintendent

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Division Memorandum No. 664, s. 2016

TO:

HELEN T. PAYAPAYA

Administrative Assistant I

FROM:

DEE D. SILVA, DPA, CESO VI

Schools Division Superintendent 9.

SUBJECT:

Attendance to Regional Training of trainers for the Roll-out

Implementation of the Financial Management Operations Manual

(FMOM)

DATE:

November 2, 2016

In the exigency of the service, you are hereby directed to attend the Regional Training of Trainers for the Roll-out Implementation of the Financial Management Operations Manual (FMOM) together with our Accountant III/Budget Office – OIC on November 7-11, 2016 with Region XI as the host and the exact venue to be announced later. Travel expenses to be incurred are chargeable to Regional Office/Division Office local funds subject to usual auditing rules and regulations.

Please be guided accordingly.

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