



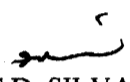
Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region XI  
**CITY SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

**Office of the City Schools Division  
Superintendent**

Tel. No. (082) 553-8375; 553-8376; 553-8396

Division Memorandum No. 670, s. 2016

TO : a) Division Inspectorate Team for Technology Livelihood Education (TVL) Tools and Equipment  
- LUZMINDA B. JASMIN  
- VICENTE S. LABURADA, JR.  
- MARCELINO E. RANOLLO  
- ENGR. HELEN N. FRANCONAS  
- STEPHEN R. PASCUAL  
b) Senior High School Principals/OICs  
c) School Level Inspectorate Team

FROM :   
DEE D. SILVA, DPA, CESO VI  
Schools Division Superintendent

SUBJECT : Reiterating Regional Memorandum No. 306, s. 2016  
RE: Ensuring Security and Safety Measures for the Delivered Tools and Equipment to Public Senior High Schools (SHS)

DATE : November 3, 2016

1. Reiterating the following as contained in Regional Memorandum No. 306, s. 2016, to wit:

- a. In pursuance to DepEd Order No. 8, s. 2016 regarding Guidelines for the Procurement of Technical Vocational and Livelihood (TVL) Specialization Tools, Equipment and Materials for the SY 2016-2017, and as a rejoinder of Regional Memorandum No. 179, s. 2016, the Regional office directs all Schools Division Offices to take the lead in ensuring security and safety measures for the delivered TVL tools and equipment to public secondary schools. Correspondingly, all school heads of the recipient schools should coordinate with their Barangay Officials/functionaries and the local stations of the Philippine National Police (PNP) for possible assistance in keeping safe the said TVL tools and equipment.
- b. The Regional Office reiterates that the inspectorate team from both the Division and school levels shall check and ensure that the delivered tools and equipment are with manufacturer's manual (in English medium) and in accordance with the approved specifications.
- c. It is also advised by the Region that the end-users/ team of inspectorate per school shall require all suppliers to install and conduct orientation/demonstrations on the proper handling and operation of the tools and equipment. All defective tools must be documented, recorded, returned and replaced by the suppliers.

2. For information, guidance and compliance of all concerned.

DepEd Schools Division of Digos

**RELEASED**  
10232

Date: NOV 07 2016 Time: 12:45

By: 



Telefax Numbers: (082) 227-1102; 227-9342 (Trunkline) 225-8495  
221-9428; 227-8025; 222-2617; 227-0941; 221-1210; 221-8435

Website: <http://www.region11.deped.gov.ph>  
SED Email Address: [sed.deped11@gmail.com](mailto:sed.deped11@gmail.com)

October 25, 2016

**Regional Memorandum**  
No. 306 s, 2016

**ENSURING SECURITY AND SAFETY MEASURES FOR THE DELIVERED TOOLS  
AND EQUIPMENT TO PUBLIC SENIOR HIGH SCHOOLS (SHS)**

**To : Schools Division Superintendents  
OIC Assistant Schools Division Superintendents  
Public Secondary School Heads**

DepED Schools Division of Digo:



Date: NOV 02 2016 Time: 2:00

By: [Signature]

1. In pursuance to the DepED Order No. 8, s 2016 regarding Guidelines for the Procurement of Technical Vocational; and Livelihood (TVL) Specialization Tools, Equipment and Materials for School Year (SY) 2016-2017 and as a rejoinder of Regional Memorandum No. 179, s. 2016, this Regional Office XI directs all Schools Division Offices (SDOs) to take the lead in ensuring security and safety measures for the delivered TVL tools and equipment to public secondary schools. Correspondingly, all school heads of the recipient schools should coordinate with their respective Barangay Officials/functionaries and the local stations of the Philippine National Police (PNP) for possible assistance in keeping safe the said TVL tools and equipment.
2. This Office reiterates that the inspectorate team from both the Division and school levels shall check and ensure that the delivered tools and equipment are with manufacturer's manual (in English medium) and in accordance with the approved specifications .
3. It is advised that the end-users / team of inspectorate per school shall require all suppliers to install and conduct orientation/demonstrations on the proper handling and operation of the tools and equipment. All defective tools must be documented, recorded, returned and replaced by the suppliers.
4. Immediate dissemination of and compliance with this Memorandum is desired.

**ATTY. ALBERTO T. ESCOBARTE, CESO III**  
Regional Director

*Incl: As Stated.*

*Reference : DepED Order No. 8, s. 2016  
To be indicated in the perpetual index under the following subjects .*

**FUNDS                      OFFICIALS                      POLICY                      PROCUREMENT                      TECHNICAL EDUCATION**

ROC1/jgv

Department of Education  
Regional Office XI  
RECORDS SECTION

RELEASED

10/27/16