



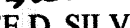
Republic of the Philippines  
Department of Education  
REGION XI  
Schools Division of Digos City  
Corner Lopez Jaena and Roxas Sts., Digos City

Office of the Schools Division  
Superintendent

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Division Memorandum  
674 s. 2016

TO: GEMMA P. SALANGA  
Head Teacher V, TLE-TVL  
Digos City National High School  
Digos City

FROM:   
DEE D. SILVA, DPA, CESO VI  
Schools Division Superintendent

SUBJECT: Designation as the Division Coordinator during the 2016 Regional Festival of Talents-TECHNOLYMPICS

DATE: November 7, 2016

In cognizant to the DepED Regional Memorandum No. 278 s. 2016 dated October 7, 2016 re: Conduct of the 2016 Regional Festival of Talents (RFOT) consisting of skills exhibition in different fields, with the theme "Celebrating Humanity and Cultural Diversity", you are hereby designated as the Division TECHNOLYMPICS Coordinator for the above-mentioned activity. Hence, you are tasked to perform the following;

1. Assist the Division EPS-TLE/TVL focal person to monitor the discipline of participants in the different events and in the billeting quarter,
2. Ensure that foods and snacks are served on time,
3. Coordinate with the event administrators relative to the billeting quarters of the delegation and other claims such as; certificate of appearance, certificate of participation and other related documents in the competition,
4. Gather necessary data on the results of each event participated

This has reference to the designation of Mr. Vicente C. Laburada, Jr. EPS-TLE as the regional event administrator for Web Page Designing during the simultaneous conduct of the said activities.

Travel and other incidental expenses incurred are chargeable against local/school MOOE funds subject to the usual accounting and auditing procedures.

For proper guidance and compliance.

DepEd Schools Division of Digos  
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