



Department of Education  
Region XI  
City Schools Division of Digos City  
City of Digos



Office of the City Schools Division Superintendent Tel. No. (082)553-8375:553-8376

Fax No. (082)553-8396

MEMORANDUM No. 771 s, 2016

TO : DAISSY JANE P. SANOS, RN  
Nurse 11

MA. LOURDES UBUNGEN  
DCCES / First Aider

ROLDAN ENTERO  
DICNHS/ DRRM Focal Person

FROM : **DEE D. SILVA, DPA, CESO VI**  
Schools Division Superintendent

SUBJECT : Disaster Risk Reduction and Management Training Course

DATE : December 12, 2016

1. You are hereby directed to attend the three day~training of the Disaster Risk Reduction Management Training Course on December 13-15, 2016 at the Mergrande Ocean Resort Talomo District, Davao City.
2. Travel expenses incidental to the attendance shall be chargeable to local/MOOE funds subject to the usual accounting and auditing rules and regulations.
3. For information and compliance.

DepEd Schools Division of Digos  
**RECEIVED**  
11819  
Date: **DEC 12 2016** TIME: 4:52 PM  
By: