

## Republic of the Philippines

## Department of Education

Region XI

## **SCHOOLS DIVISION OF DIGOS CITY**



Digos City

Memorandum No.: 800, c. 2016

TO:

Roger Manapol – School Principal IV Eugene Sayson – Master Teacher I John Baptist Presto – Master Teacher III Allen Joseph Malahay – School Principal I

Eduardo Mijares – Teacher I Erlito Damo – School Principal II

Felzev Lloyd Sayson – School Principal I Jonathan Rellon – School Principal II Joy Baulete – School Principal I Wilson Catingub, Sr. – Head Teacher I

FROM:

DEE D SILVA, DPA, CESO VI Schools Division Superintendent

SUBJECT:

**Emergency Meeting** 

DATE:

December 21, 2016

There will be an emergency meeting on December 22, 2016 at 9:00 A.M. to be held at the Division Office Conference Room.

Important matters will be discussed relative to Unnumbered Regional Memorandum issued by the Atty. Alberto T. Escobarte, CESO III with respect to the guidelines on the grant of Performance-Based Bonus for the Department of Education Employees and Officials for Fiscal Year 2015.

Traveling expenses incurred relative to this undertaking are chargeable against local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and compliance.

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