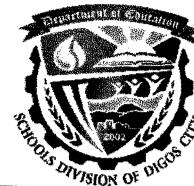





Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Division Memorandum No. 023s. 2017

To: **Public Schools District Supervisors**
Public Elementary and Secondary School Principals/Administrators
OIC Elementary and Secondary Schools
School Physical Facilities Coordinators/School Property Custodians
Stephen R. Pascual
Marcelino E. Ranollo, Jr.

From: 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

Subject: **ORIENTATION OF THE GUIDELINES ON THE NATIONAL INVENTORY OF DEPED PUBLIC SCHOOL BUILDINGS FOR SY 2016-2017**

Date: January 16, 2017

1. In line with DepEd Order No. 1 s. 2017 re: **"GUIDELINES ON THE NATIONAL INVENTORY OF DEPED PUBLIC SCHOOL BUILDINGS FOR SY 2016-2017"**, the Division Planning Officer and Division Engineer will conduct a whole-day orientation on January 20, 2017 at NAKAYAMA Function Hall.
2. Participants to this activity are the public elementary and secondary school heads/administrators and the school physical facilities coordinators or school property custodians (2 pax per school).
3. For those school heads who are attending the School Heads Development Program (SHDP) Workshop please send your Officer-In-Charge in your behalf for the National School Building Inventory (NSBI) Orientation. Further, Ranao ES, Goma NHS, Dawis NHS, Aplaya HS Extension shall send only 1 participant.
4. Lunch and snacks shall be provided to the participants, chargeable to PMIS Funds, while travel and other incidental expenses shall be charged to local/school MOOE funds, all subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

DepEd Schools Division of Digos

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DATE: **JAN 16 2017** TIME: **5:18 PM**

BY: 