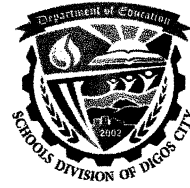




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region XI  
City Schools Division of Digos

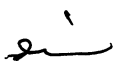


Office of the City Schools Division  
Superintendent

Tel No.:(082) 553-8396, (082) 553-8375  
Fax No. (082) 553-8376

Division Memorandum No. 032 s. 2017

TO : Public Schools District Supervisors  
Secondary School Principals/ OICs  
Elementary School Principals/OICs

FROM :  DEE D. SILVA, DPA, CESO VI  
Schools Division Superintendent

SUBJECT : Completion of the 6<sup>th</sup> Cycle Compliance Verification Forms of the  
Pantawid Pamilya Program Beneficiaries

DATE : January 17, 2017

1. In pursuance to the Regional Memorandum dated January 6, 2017, be informed of the conduct of the 6<sup>th</sup> Cycle (December 2016 – January 2017) of the Compliance Verification of the 4Ps beneficiaries which include their compliance to the 85% attendance policy in all sets 1-8 areas.
2. Anent thereto, all school heads are advised to coordinate with the DSWD City Links (Social Workers) and the Social Welfare Assistants (SWA) for the completion of the Compliance Verification Forms (CVF2 for Education) as basis for the immediate release of the cash grants covering 6<sup>th</sup> cycle payroll period.
3. Attached is a copy of the CVS timeline, for your reference.
4. Prompt dissemination of this Memorandum is desired.

DepEd Schools Division of Digos

**RELEASED**

Date: JAN 18 2017 Time: 9:53

BV: f



Republika ng Pilipinas  
**KAGAWARAN NG EDUKASYON**  
**REHIYON XI**  
 Lungsod ng Dabaw  
 Tanggapang Panrehiyon



Address: F. Torres Street, Davao City

DepED Schools Division of Digo

**MEMORANDUM**

RECEIVED 299

TO : Schools Division Superintendents

Date: JAN 10 2017 Time: 2:32 PM

By:

FROM :   
**ATTY. ALBERTO T. ESCOBARTE, CESO III**  
 Director IV

SUBJECT : Completion of the 6<sup>th</sup> Cycle Compliance Verification Forms of the Pantawid Pamilya Program Beneficiaries

DATE : January 6, 2016

The Department of Social Welfare and Development Field Office XI, through this Office wishes to inform all Schools Division Offices of the conduct of the 6<sup>th</sup> Cycle (December 2016 - January 2017) of the Compliance Verification of the 4Ps Beneficiaries which include their compliance to the 85% attendance policy in all sets 1-8 areas.

It is requested that all School Heads/Principals, in coordination with the DSWD City/Municipal Links (Social Workers), and the Social Welfare Assistants (SWA) shall assist/facilitate the completion of the Compliance Verification Forms (CVF2 for Education). The accomplished forms shall be the basis for the immediate release of the cash grants for the beneficiaries covering 6<sup>th</sup> cycle payroll period.

Attached please find a copy of the CVS timeline.

Immediate and wide dissemination of this Memorandum is desired.

Incls.: As stated.

Roe5/4ps2017/nelly

Department of Education  
 Regional Office XI  
**RECORDS SECTION**

**RELEASED**

By:   
 Date: 1/9/17 Time: \_\_\_\_\_

**COMPLIANCE VERIFICATION (CV) TIMELINE PERIOD 6  
(DECEMBER 2016 & JANUARY 2017)**

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ACTIVITY	REAL TIME WORKING DAYS	DATES
Printing of CV forms	2 days	January 9-10, 2017
Distribution of Forms from Cluster to C/MLs/SWAs	1 day	January 11, 2017
Distribution of Forms from C/MLs to Schools and Health Centers	16 days	January 12 - 28, 2017
Accomplishment of CV Forms (Users, C/ML) Collection of Forms from Schools and Health Centers to C/MLs		
Submission of Forms from POC/ Cluster to RPMO	2 days	January 30 7 Feb 1, 2017
Encoding of CV Forms	7 days	February 3 - 9, 2017
CVS Regional & Cluster Focal Person Verification of Encoded CV forms	3 days	February 7-9, 2017
CVS Focals Meeting	½ day	February 9, 2017
Regional Directors Approval	1 day	February 10, 2017