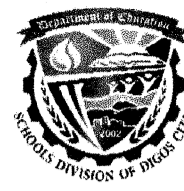




Office of the City Schools
Division Superintendent

Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



Tel. (082) 553-8375 |
553-8376 | 553-8396
Fax. (082) 553-8376

December 6, 2017

DIVISION MEMORANDUM

No. 1026, series of 2017

**ATTENDANCE TO THE CONDUCT OF THE REGION/DIVISION
CONTINGENCY PLANNING FOR EARTHQUAKE AND WEATHER
RELATED HAZARDS**

- TO: **REYZEN O. MONSERATE, RN, MAN**
Project Development Officer II /Division DRRM Coordinator
- HELEN N. FRANCONAS**
Division Engineer III
- ANALIZA C. ALMAZAN**
Education Program Supervisor-LRMDS

1. You are hereby directed to attend the Conduct of Region/Division Contingency Planning for Earthquake and Weather Related Hazards on December 16-18, 2017 at Sunny Point Hotel, Maa Road, Davao City.
2. Attached is the DepEd Region XI Unnumbered Memorandum, dated December 6, 2017 signed by Teresita G. Tambagan, CESE, OIC - Assistant Regional Director.
3. Compensatory Overtime Credit (COC) will be given for services rendered on Saturday and Sunday.
3. Accommodation, meals, and snacks shall be charged to the DRRM Funds downloaded to the Regional Office while transportation expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.
4. For your information, guidance and compliance.

WEE
WINNIE E. BATOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

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References: DepEd Memorandum
To be indicated in the Perpetual Index under the following subjects:

ROM: Regional Contingency Planning
6 December 2017

DepEd Schools Division of Digos

RELEASED 13163

DATE: 07 DEC 2017 TIME: 10:17

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Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
REHIYON XI
Lungsod ng Dabaw



Telephone No.: (082) 291-1665

Fax No.: (082) 221-6147

Website: depedroxi.ph

MEMORANDUM

TO : Schools Division Superintendents

ATTENTION: Division DRRM Coordinators

SUBJECT : Change of Schedule and Venue for the Conduct of the
Region/Division Contingency Planning for Earthquake
and Weather Related Hazards

DATE : December 6, 2017

Relative to the conduct of Region/Division Contingency Planning for Earthquake and Weather Related Hazards on November 27-29, 2017, the final date and venue will be on December 16-18, 2017 at the **Sunny Point Hotel**, Maa Road, Davao City.

It is reiterated that the participants for this Contingency Planning per division are the following.

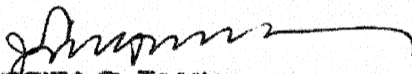
- Division DRRM Coordinator
- Division Engineer or representative
- Division Learning Resource Coordinator or representative

Moreover, Compensatory Overtime Credit (COC) is allowed to personnel who rendered services on holiday, Saturday and Sunday.

Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

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TERESITA G. TAMBAGAN
MC, ASSISTANT REGIONAL DIRECTOR
12.6.17