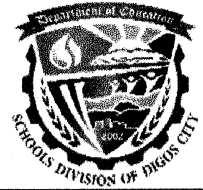




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1060, s.2017


December 16, 2017

REGIONAL WRITESHOP ON CONTEXTUALIZED RFTACT MANUAL OF OPERATION

To: **ZENAIDA G. GUYA**
PSDS-Digos Occidental District

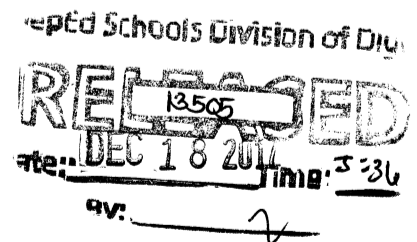
MERILYN T. SALBORO
Principal 1-RMCES

1. Pursuant to Section 14, RA 9155, otherwise known as "Governance of Basic Education Act of 2001" particularly section 3.2.4, monitoring, evaluating, and assessing regional learning outcomes, ensuring the provision of giving technical assistance to schools' division for a well delivery of quality basic education in this region, the Department of Education-RX1 shall conduct a Regional Writeshop on Contextualized Regional Field Technical Assistance Composite Team (RFTACT) manual of Operation on December 19-21, 2017 at Hotel de Crisbel, Digos City.
2. The activity aims to come up with a Contextualized Manual of Operation for the Regional Field Technical Assistance Composite Team Policy to fully maximize the full potentials of the team as basis in providing technical assistance to improve key performance of this region.
3. In this connection, Digos City sends two (2) participants, to wit:
 - **Mary Joy B. Fortun – Principal 11, Jolencio Alberca ES (vice: Merilyn T. Salboro)**
 - **Relydia Banlasan – Master Teacher, RMCES**
4. Meals, board and lodging and other incidental expenses of the participants shall be charged against HRTF Funds, subject to the usual accounting and auditing rules and regulations, while their travel expenses be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. For information and compliance.


WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

Encls: Regional Memorandum 394, s.2017
References: Regional Memorandum 394, s.2017
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

DepED: Regional Writeshop on Contextualized RFTACT Manual of Operation
16 December 2017



Remind



Republika ng Pilipinas
KAGAWARAN NG EDUKASYON
REHIYON XI
Lungsod ng Davao
Tanggapang Panrehiyon



Address: F. Torres Street, Davao City 8000 Internet Address (URL): region11.deped.gov.ph
Telefax Nos.:(082)227-1102; 224-0751; 221-9428; Field Technical Assistance Division (082) 224-0749 email: roxifad@gmail.com

December 14, 2017

**Regional Memorandum
No. 394, s. 2017**

**REGIONAL WRITESHOP ON CONTEXTUALIZE
RFTACT MANUAL OF OPERATION**

To: Schools Division Superintendents
Chiefs, Regional Functional Division

1. Pursuant to Section 14 Republic Act No. 9155, otherwise known as "Governance of Basic Education Act of 2001," particularly Section 3.2.4 monitoring, evaluating and assessing regional learning outcomes, ensuring the provision of giving technical assistance to schools' division for a well delivery of quality basic education in this region, the Department of Education Region XI shall conduct a Regional Writeshop on Contextualize Regional Field Technical Assistance Composite Team (RFTACT) Manual of Operation on December 19 - 21, 2017 at the Hotel de Crisbel, Digos City,

2. The activity aims to come up with a Contextualize Manual of Operation for the Regional Field Technical Assistance Composite Team Policy on the to fully maximized the full potentials of the team as basis in providing technical assistance to improve key performance of this Region.

3. Enclosed is the list of participants who are required to attend on this activity. The check-in date will be on **December 19, 2017 @ 8:am and the first meal to be served is Breakfast**, while the check-out date will be on **December 21, 2017**.

4. Meals, board and lodging, of the participants and other incidental expenses, travel expenses shall be charged against HRTD funds, subject to the usual accounting and auditing rules and regulations. While travel and other incidental expenses of participants will be charged against local funds subject to the usual accounting and auditing rules and regulations

5. Immediate dissemination of, and compliance with this Memorandum is desired.



ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Incl.: As stated.
Reference: None.
To be included in the Perpetual Index
under the following subjects:

WRITESHOP

WORKSHOP

DEPARTMENT OF EDUCATION ROXI
RECORD SECTION
RELEASED

By: 
Date: 12/15/17 Time: 10:4am

Inclosure to Regional Memorandum No. **394**, series 2017

LIST OF PARTICIPANTS

Name	Division
Dr. Maria Luz Tan	Davao City
Dr. Rosemarie Patriarca	Panabo City
Dr. Roderick Villan	Davao del Sur
Dr. Almer Davis	Davao Occidental
Dr. Merylyn Salboro	Digos City
Dr. Josephine Fabian	Davao City
Ms. Annabel Culajara	Davao del Sur
Mr. Bryan Cancio	Davao City
Ms. Relydia Banlasan	Digos City
Ms. Jennifer Tabusares Estrella	Davao del Sur
Secretariat	
Imelda Delica	Davao del Sur
Program Manager	
Mary Jeanne B. Aldeguer	ROXI
Juliet Nicolas	ROXI

*****Note:** Participants are encouraged to bring **LAPTOP** for the writeshop.