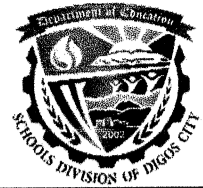




Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



DIVISION MEMORANDUM
 No. 1069, s. 2017

December 19, 2017

**COORDINATION MEETING WITH REMITTING AGENCY OFFICERS
 (RAOS)/FINANCE OFFICERS (FOS), AGENCY AUTHORIZED OFFICERS (AAOS)
 AND LIASON OFFICERS (LOS)**

To: NORELIZA A. MISAL – Division Accountant
 GENIE D. PIUS – Administrative Assistant II
 GUY MARA-ASIN – Administrative Assistant III
 VINCENT S. ZAMBRA – Administrative Assistant II
 IRVING JUDE C. DEVILLERES – Teacher I

1. You are hereby directed to attend the Coordination Meeting with RAOs/FOs, AAOs and LOS at Grand Men Seng Hotel, Magallanes Street, Davao City on December 20, 2017. Below are the schedules of coordination meeting, to wit:

- AAOs - 9:00AM-12:00NN
- Los & RAOs/FOs - 1:00PM-4:00PM

2. Attached is the letter of invitation from GSIS for your ready reference.

3. For your information, guidance and compliance.

FOR AND IN THE ABSENCE OF:

WINNIE E. BATOON, EdD
 Officer in Charge
 Office of the Schools Division Superintendent

Melanie P. Estacio
MELANIE P. ESTACIO, PHD.
 OFFICER - IN - CHARGE
 ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

DepEd Schools Division Office of Digos City

RELEASED
 13567
 DATE: 19 DEC 2017 TIME: 4:21

By: *[Signature]*



**PASEGURAHAN NG MGA NAGLILINGKOD SA PAMAHALAAN
(GOVERNMENT SERVICE INSURANCE SYSTEM)**
Davao City Branch Office, MacArthur Highway, Matina, Davao City 8021

28 November 2017

FOR: The eBCS Users (RAOs/FOs)
The Agency Authorized Officers (AAOs)
The Accredited Liaison Officers (LOs)

RE: **Coordinative Meeting with RAOs/FOs, AAOs & LOs**

This is to inform you that GSIS Davao City Branch Office will conduct a Coordinative Meeting with the designated eBCS users (Remitting Agency Officers & Finance Officers), Agency Authorized Officers, and accredited Liaison officers, details of which are as follows:

Place: Grand Men Seng Hotel, Magallanes Street, Davao City
Date/Time: 20 December 2017 (Wednesday)

- AAOs - 9:00AM-12:00NN
- LOs & RAOs/FOs - 1:00PM-4:00PM

Your attendance on the said activity is very important to us as we will be discussing issues related to the officers' functions and responsibilities.

Please provide confirmation on your attendance through the following email addresses:

- Mr. EDWIN S ALCONERA - esalconera@gsis.gov.ph
- Ms. ROXANNE J ONG - rong@gsis.gov.ph
- Ms. MELLY A REMORERAS - maremoreras@gsis.gov.ph

or you may call us at telephone number (082) 296-2431 local 303.

Should you have clarifications on the matter, please do not hesitate to contact the above-mentioned personnel.

We look forward to meeting with you.

Advance Merry Christmas to all!

Very truly yours,


MARIA CECILIA G VEGA
Branch Manager
/esa