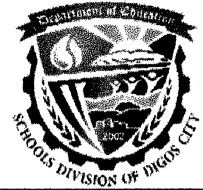




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



December 22, 2017

DIVISION MEMORANDUM
No. 1078, series of 2017

**HEALTH AND SAFETY TRAINING CUM CAPACITY BUILDING FOR ESSD STAFF AND
DIVISION COORDINATORS (ASP/BE, DRRM, SBFP, YOUTH FORMATION, CAREER
GUIDANCE AND ENGINEERS)**

TO: HAZEL MARIE ESCABILLAS, Nurse II-Division SBFP Coordinator
HELEN FRANCONAS, Engineer III
REYZEN MONSERATE, PDO II- Division DRRM Coordinator
ROFELIA DE MESA, Division Guidance Coordinator
JULIE ANNE POSADAS, PDO I-Division Youth Formation Coordinator
JOSE ISRAEL MARAVILLES, PDO I- Division Youth Formation Coordinator

1. You are hereby directed to attend the Health and Safety Training cum Capacity Building for ESSD on December 1 Staff and Division Coordinators (ASP/BE, DRRM, SBFP, Youth Formation, Career Guidance and Engineers) to be held at the Pinnacle Hotel, Sta. Ana Avenue, Davao City on December 27-29, 2017.
2. Participants are expected to prepare a 3-5 minute presentation of accomplishments, issues and concerns, and recommendations (soft and printed copy).
3. Attached is the list of participants to the said activity.
4. Foods and accommodation will be charged to the Regional Office while transportations and other expenses are chargeable against local funds subject to the existing accounting and auditing rules and regulations.
5. For your information, guidance and compliance.

WEE
WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division Office
RELEASED 13664
Date: DEC 22 2017 Time: 4:32
By: *[Signature]*

Encls: List of Participants
References: DepEd Regional Memorandum
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

ROM: Health and Safety Training cum Capacity Building for EESD Staff and Division Coordinators
22 December 2017