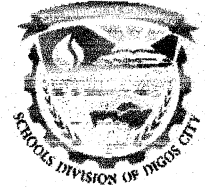


Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1085, s. 2017

December 22, 2017

SCHOOL HEADS MEETING FOR PERFORMANCE REVIEW AND EVALUATION

To: Public Schools District Supervisors
Elementary and Secondary Schools Principals

1. In pursuance to DepEd Order No. 2, s. 2015, re: *Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education*, this Office reminds all school heads of its Third Phase – the Performance Review and Evaluation where Individual Performance Assessment has to take place particularly at the end of the rating period.
2. Guided with the said Order, it is likewise emphasized that in the case of school principals, the third phase of RPMS particularly the Individual Performance Assessment shall take place in December.
3. In connection with the said Order, all school heads are hereby informed of the conduct of the School Heads Meeting on Performance Review and Evaluation on December 29, 2019, 8:00 A.M. at the Ramon Magsaysay Central Elementary School library. Each is expected to bring the following: laptop, signed IPCRF, needed/appropriate attachments/documents for accomplishments.
4. Each is requested to bring his/her own provisions on food for lunch, water and snacks.
5. Travel and meal allowances, and other incidental expenses shall be charged against school MOOE/other local funds subject to the usual accounting and auditing rules and regulations.
6. For compliance.

WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division Office

RELEASED
13689
Date: 28 DEC 2017 Time: 4:26 PM
By:

Encls: List Enclosures
References: DepEd Order: DO 2, s. 2015
To be indicated in the Perpetual Index under the following subjects:
SUBJECT

Beverly: memorandum title: School Heads Meeting for Performance Review and Evaluation
December 22, 2017