



Republic of the Philippines  
Department of Education  
Region XI  
DIVISION OF DIGOS CITY



Division Memorandum No. 124 s. 2017

TO: XAVIER S. FUENTES  
SEPS FOR PLANNING AND RESEARCH

AIRON M. ALEJANDRO  
PLANNING OFFICER III

FROM:   
DEE D. SILVA  
SCHOOLS DIVISION SUPERINTENDENT

SUBJECT: AUTHORITY TO RENDER OVERTIME SERVICES

DATE: February 24, 2017

In connection with the Guidelines on the National Inventory of DepEd Public School Buildings (NSBI) for School Year 2016-2017, you are hereby authorized to render overtime services as stipulated in item IV.G.b. of DepEd Order 1, series of 2017 states " To meet the target schedules all personnel involved in the conduct of the NSBI in all public schools, districts, division, and regional offices are allowed to render overtime (OT) services with pay during the weekdays, weekends, and holidays when necessary to meet the target schedules".

In line with this, you may render overtime services for the period from February 25, 2017 to March 5, 2017 from 6:00PM to 9:00 PM during regular working days and during Saturdays, Sundays and Holidays.

For your information and compliance.

DepEd Schools Division of Digos

RELEASED 2214

Date: FEB 24 2017 Time: 5:16

By: 