



Republic of the Philippines
Department of Education
Region XI
Division of Digos City
Digos City



DIVISION MEMORANDUM
NO. 138, S. 2017

TO : **RONALD M. DEDACE** (vice: Emmanuel E. Hugo)
SEPS-SGOD

JOEL E. CARTAGENA (vice: Beverly S. Daugdaug)
School Head, Balabag ES

HELEN CASIMIRO (vice: Dee D. Silva)
PSDS

FROM : **DEE D. SILVA, CESO VI**
Schools Division Superintendent

For and in the absence of Mr. SCS:

MAURINO S. DAUGDAUG, M.D.

*CID Chief
Officer - In-Charge*

SUBJECT : **PARTICIPATION IN THE TWO-DAY LEARNING
VISIT/BENCHMARKING ACTIVITY IN SARANGANI
AND SOUTH COTABATO DIVISIONS – REGION X11
IPEd PROGRAM IMPLEMENTING SCHOOLS**

DATE : **March 1, 2017**

1. The above-named personnel are required to participate in the Two-day Learning Visit/Benchmarking Activity in Sarangani and South Cotabato Divisions-Region X11 IPEd Program Implementing Schools on March 2-3, 2017.
2. The activity aims to foster mutual learning between divisions/regions as well as strengthen the capacity to dialog and develop program management competencies through meaningful interaction with actual implementers of the Indigenous Peoples Education (IPEd) Program particularly in **Lamlifew Integrated School (B'laan Community), Tboli Sbu Senior High School, and Sikat School of Indigenous Knowledge and Traditions.**
3. As this involves an off-division travel, the liability risk to the Schools Division Office for such Learning Visit is significant. To effectively manage the activity, there will be a **Pre-Travel Orientation on March 1, 2017 at 2:00pm to 4:30pm at the SDO Conference Room.** Information about safety, health, legal, environmental, political, cultural, and/or religious conditions, and benchmarking tool as they relate to the specific activity/item are included, in addition to the other DepEd issuances relevant to the IPEd Program and customary laws and practices.

DepEd Schools Division of Digo

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By: *[Signature]*

4. Authority to Travel documents shall be prepared and submitted to the Schools Division Office for signatures of the Schools Division Superintendent and of the Regional Director, respectively.
5. In this connection, school heads are advised that in observing D.O.9, s.2005, "Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance Therewith", a **Certification** that there are Officers-In-Charge and teachers to take charge of the schools and of the students be submitted to the Office of the Schools Division Superintendent.
6. Travel, food, accommodation, and other incidental expenses shall be charged to the FY IPEd Program Support Fund 2016 (Division-downloaded), subject to the usual accounting and auditing rules and regulations.
7. For preferential attention and compliance.