



REPUBLIC OF THE PHILIPPINES

Department of Education



REGION XI


DIVISION OF DIGOS CITY

Office of the Schools Division
Superintendent

Telefax: (082) 553-8396; 553-8376

Division Memorandum No. 145, s. 2017

TO: NORELIZA A. MISAL, CPA
Accountant III

FROM: 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT: Alternate Signatory in the Obligations Requests,
Purchase Requests and Authority to Travels on
Behalf of the Administrative Officer V - Budget

DATE: March 1, 2017

1. In the exigency of the service, you are hereby designated as an alternate signatory in the Obligation Request, Purchase Requests and Authority to Travels in the Absence of the Administrative Officer V - Budget for she will attend the Orientation and Workshop on the Preparation of Forward Estimates per Schools Division on March 2-3, 2017 at RELC-NEAP, Quirino Avenue, Davao City.
2. As such, you are authorized to sign the Obligation Requests, Purchase Requests and Authority to Travels.
3. For your information and compliance.

DepEd Schools Division of Digos

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MAR 02 2017 Time 8:45

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