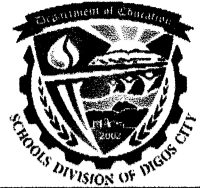




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



March 3, 2017

Division Memorandum  
No. 155 series 2017

TO: Education Program Supervisors  
Administrative Officer V (Admin)  
Administrative Officer V (Budget and Finance)  
Heads of Sections (SGOD)  
Division Planning Officer

1. In connection with the submission of this Division's 2018 Budget to the Regional Office, you are hereby authorized to render overtime services on Saturday, March 4, 2017 and Sunday, March 5, 2017 from 8:00 am to 5:00 p.m.
2. Policies and Guidelines on overtime services and overtime pay shall be based on the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2015 dated November 25, 2015
3. For your information and guidance.

  
**DEE D. SILVA DPA, CESO VI**  
Schools Division Superintendent

DepEd Schools Division of Digo:

**RELEASED** 2561

MAR 06 2017 Time: 1:09 PM

sv. 