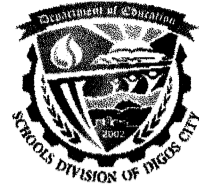




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
Digos City

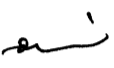


**Office of the City Schools Division
Superintendent**

Tel. No. (082) 553-8375; 553-8376; 553-8396

Division Memorandum No. 194, s. 2017

TO : SGOD and CID Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
(Private and Public Schools)
All Others Concerned

FROM : 
DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT : Reiterating DepEd Order No. 8, s. 2017
RE: School Year 2016-2017 End of School Year Rites

DATE : March 17, 2017

1. Attached hereto are the following for information and guidance of all concerned:
 - a) Copy of DepEd Order No. 8, s. 2017 entitled "School Year 2016-2017 End of School Year Rites" which provides details on the following:
 - a.1 End of School Year Rites
 - a.2 Theme
 - a.3 Graduation Rites Schedule
 - a.4 Policies to Observe in the Conduct of Graduation Rites/Moving Up or Closing Ceremonies
 - b) Sample Copies of:
 - b.1 Elementary Certificate
 - b.2 Junior High School Certificate
2. For immediate and wide dissemination.

DepEd Schools Division of Digos

RELEASED

3/27
Date: **MAR 17 2017** Time: 5:38 PM

ev: 



Republic of the Philippines

Department of Education

DepEd ORDER
No. **8**, s. 2017

17 FEB 2017

SCHOOL YEAR 2016-2017 END OF SCHOOL YEAR RITES

To: Bureau and Service Directors
Regional Directors
ARMM Secretary
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. For School Year (SY) 2016-2017, the Department of Education (DepEd) announces the conduct of the following **End of School Year Rites**:

Grade/Level	Ceremony	Proof of Completion
Grade 6 learners who will complete Elementary education	Graduation	Elementary Certificate (Enclosure No. 1)
Grade 10 learners who will complete Junior High School	Moving Up or Completion	Junior High School Certificate (Enclosure No. 2)
Grade 12 learners from a. Schools with DepEd-approved K to 12 transition plan b. Schools with permit to operate Senior High School 2014 c. International schools with K to 12 Program	Graduation	High School Diploma (Enclosure No. 3)

2. The 2017 ceremonies shall focus on the theme *Sabay-Sabay na Hakbang Tungo sa Maunlad na Kinabukasan*. This theme highlights the importance of the concerted endeavor and collaborative efforts of the stakeholders and learners in achieving the shared vision of quality, accessible, relevant, and liberating basic education for all. It emphasizes the significance of unity in forging a better and progressive future for the Filipino youth.

3. The graduation rites should be scheduled on or before **April 7, 2017**. For schools divisions or regions with an extended school year, schools will have to be guided by their approved revised school calendar.

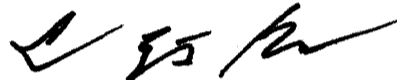
4. In line with the government's austerity program, the Department of Education (DepEd) reiterates the following policies:

- a. Graduation rites should be simple but meaningful which encourage civil rights, a sense of community, and personal responsibility. While these rites mark a milestone in the life of the learners, these should be conducted without excessive spending, extravagant attire, or extraordinary venue;

- b. Moving Up or Closing Ceremonies should be simple involving only the learners, their parents and the school;
- c. Non-academic projects such as attendance to field trips, film showing, junior-senior promenade and other school events should not be imposed as requirements for graduation or completion;

Public Schools only

- d. Expenses relative to the activity should be charged to the school Maintenance and Other Operating Expenses under the 2017 Budget;
 - e. Any DepEd personnel should **not be allowed to collect any graduation/moving up/closing ceremony fees or any kind of contribution;**
 - f. Parent-Teachers Association (PTA) may give donations in cash or in kind; and
 - g. Contribution for the annual yearbook, if any, should be on a voluntary basis.
5. Further, the end of school year rites and moving up or closing ceremony should be conducted in an appropriate solemn ceremony befitting the learners and their parents and **shall not be used as a political forum.**
6. Immediate dissemination of and strict compliance with this Order is directed.



LEONOR MAGTOLIS BRIONES
Secretary

Encls.:

As stated

References:

DepEd Order: Nos. 7 and 15, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

BASIC EDUCATION
GRADUATION
LEARNERS
POLICY
SCHOOLS
SENIOR HIGH SCHOOL

SAMPLE TEMPLATE FOR GRADE 6 ELEMENTARY CERTIFICATE



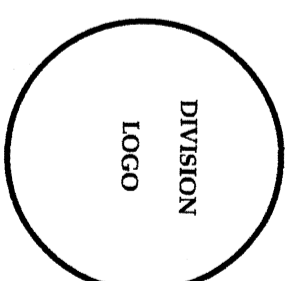
Republika ng Pilipinas
Republic of the Philippines

Kagawaran ng Edukasyon
Department of Education

REHIYON XXX
REGION XXX

SANGAY NG XXXXXXXXXXXX
DIVISION OF XXXXXXXXX

PUROK NG XXXXXXXX
DISTRICT OF



XXXXXXXX ELEMENTARY SCHOOL

Pinatutunayan nito na si

This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa Paaralang Elementarya na itinakda
has satisfactorily completed the requirements for Elementary School as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkaloooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN

CERTIFICATE

Nilagdaan sa XXXXXXXXXXXX, Pilipinas nitong ika-1 ng Abril 2016.

Signed in XXXXXXXXX, Philippines on the 1st day of April 2016.

XXXXXXXXXXXXXXXXXX
Punong-Guro
Principal

XXXXXXXXXXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 10 CERTIFICATE OF COMPLETION



Republika ng Pilipinas

Republic of the Philippines

Kagawaran ng Edukasyon

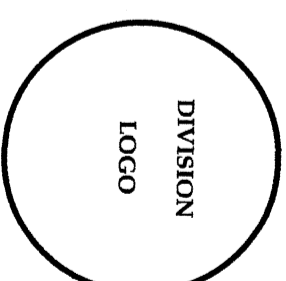
Department of Education

REHIYON XXX

REGION XXX

SANGAY NG XXXXXXXXXX

DIVISION OF XXXXXXXXX



XXXXXX HIGH SCHOOL

Pinatutunayan nito na si

This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Junior High School na itinakda para sa
has satisfactorily completed the requirements for Junior High School prescribed for
Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this

KATUNAYAN

CERTIFICATE

Nilagdaan sa XXXXXXXXXXXX, Pilipinas nitong ika-1 ng Abril 2016.

Signed in XXXXXXXXX, Philippines on the 1st day of April 2016.

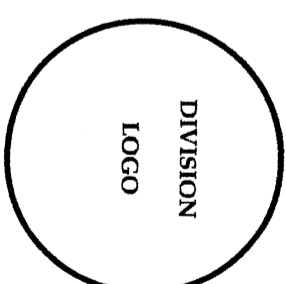
XXXXXXXXXXXXXX
Punong-Guro
Principal

XXXXXXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 12 DIPLOMA



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education
REHIYON XXX
REGION XXX
SANGAY NG XXXXXXXXXX
DIVISION OF XXXXXXXXX



XXXXXX HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

JUAN A. DELA CRUZ

Learner Reference Number (LRN): xxxxxxxxxxxx

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School
has satisfactorily completed the requirements for graduation in Senior High School

TRACK AND STRAND

na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
prescribed for Secondary Schools of the Department of Education and is therefore awarded this

**KATIBAYAN
DIPLOMA**

Nilagdaan sa XXXXXXXXXXXX, Pilipinas nitong ika-1 ng Abril 2016.
Signed in XXXXXXXXX, Philippines on the 1st day of April 2016.

XXXXXXXXXXXX
Punong-Guro
Principal

XXXXXXXXXXXX
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent



Republika ng Pilipinas
Republic of the Philippines
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION

Rehiyon XI
Region XI
Sangay ng Digos City
Division of Digos City
Purok ng Digos Oriental
Digos Oriental District



RAMON MAGSAYSAY CENTRAL ELEMENTARY SCHOOL

Pinatutunayan nito na si
This certifies that

LEARNER'S NAME

Learner Reference Number (LRN): XXXXXXXXXXXXXXX

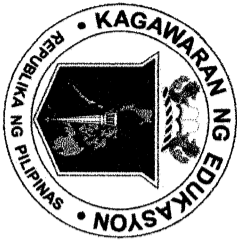
ay kasiya-siyang nakatupad sa mga kinakailangan sa Paaralang Elementarya na itinakda
has satisfactorily completed the requirements for Elementary School as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa Lungsod ng Digos, Pilipinas nitong ika-7 ng Abril, 2017.
Signed in Digos City, Philippines on this 7th day of April, 2017.

NAME OF THE PRINCIPAL
Punong-Guro
Principal

DEE D. SILVA, DPA, CESO VI
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent



Republika ng Pilipinas
Republic of the Philippines
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
Rehiyon XI
Region XI
Sangay ng Digos City
Division of Digos City



DIGOS CITY NATIONAL HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

LEARNER'S NAME

Learner Reference Number (LRN): XXXXXXXXXXXXXXX

ay kasiya-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Junior High School na itinakda para sa
has satisfactorily completed the requirements for Junior High School prescribed for
Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nito ng
Secondary Schools of the Department of Education and is therefore awarded this

KATUNAYAN
(CERTIFICATE)

Nilagdaan sa Lungsod ng Digos, Pilipinas nito ng ika-7 ng Abril, 2017.
Signed in Digos City, Philippines on this 7th day of April, 2017.

DATU ROGER A. MANAPOL, Ed.D
Punong-Guro
Principal

DEE D. SILVA, DPA, CESO VI
Pansangay na Tagapamanihala ng mga Paaralan
Schools Division Superintendent