

Republic of the Philippines Department of Education Region XI SCHOOLS DIVISION OF DIGOS CITY **Digos City**



DIVISION MEMORANDUM No. **223**, s. 2017

TO

Division SBM Task Force

SGOD Chief-**SBM** Coordinator

Member-

Mr. Emmanuel P. Hugo Mrs. Evangeline A. Hernan

Mrs. Ida Juezan

Division M&E Unit

SEPS-EPS-

Mr. Albert S. Espino Mrs. Maria C. Jadloc

District SBM Coordinators

Digos Occidental District-Digos Oriental District-Mt. Apo-

Mrs. Antonia Jumawan Mr. Aldin Barsalote

Mr. Julieto Trazo

Cluster SBM Focal Persons

Digos Occidental District-

Mr. Jonathan Rellon Mr. Merilyn T. Salboro Mrs. Jessica Lucero Mr. Edbert Real

Digos Oriental District-

Mr. Neil D. Bongcayao Mr. Erlito T. Damo

Mr. Angelito C. Villagonzalo

Mr. Eugene C. Sayson

Mt. Apo-

Mr. Dann D. Becamon Mrs. Inda D. Nacua Mrs. Elizabeth R. Bueron

Non-clustered Schools-

Datu Roger A. Manapol

Thru:

Public Schools District Supervisors

FROM

DEE D. SILVA, DPA, CESO VI Schools Division Superintendent

SUBJECT

Regular Conference of District SBM Coordinators and Cluster SBM Focal

Persons with the Division SBM Task Force

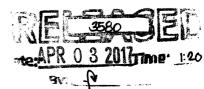
DATE

April 3, 2017

- 1. In order to effectively render technical assistance and to gather feedback and updates on the implementation of SBM in schools, there will be a Half-Day Regular Conference of the Division SBM Core Group comprising the Division SBM Task Force, District SBM Coordinators and Cluster SBM Focal Persons tomorrow, April 4, 2017 at the Digos City Division Conference Room. The Division M&E Unit Personnel are likewise directed to attend the conference to discuss the relevance of Monitoring and Evaluation to school operations and governance.
- 2. Travel expenses of the participants and the registration fee of Eighty-Five Pesos (PhP 85.00) per head which covers the participants' snacks shall be chargeable against school MOOE/local funds for the School Heads and against the Division MOOE/INSET for the Division Personnel subject to the usual accounting and auditing rules and regulations.
- 3. The conference will start at 1:00 PM. All participants are expected to be at the venue on time.
- 4. Attached is a copy of the Conference Matrix.

5. For guidance and compliance.

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CONFERENCE MATRIX

Venue: DepEd Digos City Conference Hall Date : April 4, 2017 (PM)

Time	Activity/Topic	Person Responsible
1:00-1:15	Arrival/Registration	
1:15-1:30	Prefatory Activities Prayer- Mr. Julieto Trazo District SBM Coordinator	
	Welcome Message & Mr. Emmanuel P. Hugo Rationale SGOD Chief	
	Message- Dee D. Silva, DPA, CESO VI Schools Division	
	Superintendent	
1:30-2:45	Gathering of feedback, Sharing of best practices/insights, Clearing of gray areas on the preparation of AIP, APP, and PPMP	Mrs. Ida I. Juezan PSDS,SBM TF Member
2:45-3:00	Coffee Break	
3:00-4:15	Review on the School Improvement Planning Process	Mrs. Evangeline A. Hernan EPS, SBM Coordinator
4:15-4:45	M & E: Its Relevance to School Operations and Governance	Mr. Albert Espino SEPS, M&E Mrs. Maria Jadloc EPS, M&E
4:45-5:00	Closure Distribution of Certificates	E. C, MICE
	Closing Prayer- Mrs. Antonia S. Jumawan District SBM Coordinator	