



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region XI  
**CITY SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**Office of the City Schools Division  
Superintendent**

Tel. No. (082) 553-8375; 553-8376; 553-8396

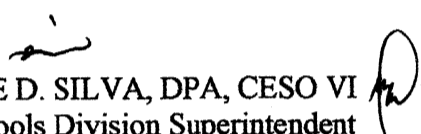
Division Memorandum No. 226, s. 2017

TO : EMMANUEL P. HUGO  
Chief, Schools Governance and Operation (SGOD)

BEVERLY S. DAUGDAUG, ED.D  
Chief, Curriculum Implementation Division (CID)

AIRON M. ALEJANDRO  
Planning Officer III

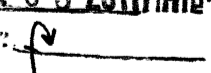
NEPTUNE L. TAMBILAWAN  
Administrative Officer V – Budget Office

FROM : DEE D. SILVA, DPA, CESO VI   
Schools Division Superintendent

SUBJECT : Attendance to Orientation-Workshop on Program Management  
Information System (PMIS)

DATE : April 3, 2017

1. You are hereby directed to attend the Regional Orientation-Workshop on Program Management Information System (PMIS) on April 5-6, 2017 at the Waling-waling Hall, RO XI, Davao City.
2. Participants are expected to bring with them their respective electronic copies of approved Work and Financial Plan (WFP) and Disbursement Program under Continuing and Current Funds for FY 2017, and at least one (1) laptop and extension cord.
3. Meals and snacks are chargeable against regional funds, while transportation and other incidental expenses shall be charged against local funds, all subject to the usual accounting and auditing rules and regulations.
4. The first meal to be served is the lunch of April 5, 2017 while the last meal is the dinner of April 6, 2017.
5. For your guidance and compliance.

JepEd Schools Division Office  
**RELEASED** 3599  
Date: APR 03 2017 Time: 3:12  
sv: 



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION XI**  
 Davao City



**MEMORANDUM**

**TO: Schools Division Superintendents  
 Asst. Schools Division Superintendents  
 Chiefs, RO XI-Functional Divisions**

**FROM: Atty. ALBERTO T. ESCOBARTE, CESO III**  
 Director IV

*[Signature]*  
**TERESITA G. TAMBAGAN**  
 OIC, ASSISTANT REGIONAL DIRECTOR 3.31.17

**SUBJECT: Orientation-Workshop on Program Management Information System (PMIS)**

**DATE: March 31, 2017**

Pursuant to the Unnumbered Memorandum dated February 15, 2017 from Usec. Jesus L.R. Mateo, entitled: Conduct of Orientation on PMIS and Uploading of FY 2017 Work and Financial Plan, it is imperative for the Regional Offices and Schools Division Offices to Upload the FY 2017 Work and Financial Plan to the PMIS.

Anent to this, the Regional Office would conduct an orientation and workshop on April 4-6, 2017 at the Waling-waling Hall, DepEd. RO XI. On April 4, 2017, only the Regional Functional Divisions shall be the participants of this activity, while on April 5-6, 2017 will be the schedule of Schools Division Offices participants.

Below is the list of the expected participants:

Division	Involve Persons	No. of Pax
1. Compostela Valley	SDS/ASDS; Planning Officer; Budget Officer; SGOD and CID Chiefs (For Davao Occidental Division the Designated SGOD and CID Chiefs, Planning Officer and Budget Officer)	55
2. Davao City		
3. Davao del Norte		
4. Davao del Sur		
5. Davao Occidental		
6. Davao Oriental		
7. Digos City		
8. Island Garden City of Samal		
9. Mati City		
10. Panabo City		
11. Tagum City		
12. Regional Office Divisions	Regional Director and Asst. Regional Director Division Chiefs and Program Focal Person Supervising Administrative Officer (FD) Policy Planning and Research Division Personnel	21
		76

**RELEASED**

by: *[Signature]*  
 4/3/17 Time

DEPARTMENT OF EDUCATION  
 Regional Office XI  
 RECORDS SECTION

Participants are advised to bring their respective electronic copies of approved Work and Financial Plan (WFP) and Disbursement Program under Continuing and Current Funds for FY 2017 and at least one (1) laptop and extension cord.

Meals and snacks will be served during this activity chargeable against the regional funds, while transportation and other incidental expenses shall be charged against the local funds, subject to the usual accounting and auditing rules and regulations. This is a live-out orientation and workshop. Day 1 for Regional participants (1 meal, lunch and two snacks), day 2 (2 meals, lunch and dinner and two snacks) and day 3 (3 meals and 2 snacks) will be served in this three-day orientation and workshop duration.

Immediate dissemination and appropriate action on this Memorandum is desired

*rop1/3/31/2017*

63372



Republic of the Philippines  
**Department of Education**

DO-PT-2017

*Anggapan ng Pangalawang Kalihim*  
*Office of the Undersecretary*

DM-PFO-2017-\_\_\_\_\_

**MEMORANDUM**

**TO :** Regional Directors  
Schools Division Superintendent

**FROM :** *JLS.*  
**JESUEL R. MATEO**  
Undersecretary

**SUBJECT :** *Conduct of Orientation on PMIS and Uploading of FY 2017 Work and Financial Plan*

**DATE :** February 15, 2017

In its quest to improve internal efficiency on managing, monitoring, and reporting the implementation progress of different programs, projects, and activities (PPAs), the Department of Education (DepEd), through the Planning Service (PS), developed the Program Management Information System (PMIS) last 2014. The PMIS is designed to facilitate systematic data collection, storage, analysis, and reporting of physical and financial performance of different PPAs. This information system will provide decision-makers with relevant and real-time data on the progress of implementation of PPAs necessary for policy development.

Today, given the directives of the new administration, and as one of the emerging priorities of Sec. Leonor Magtolis Briones, the PMIS will be enhanced and will be expanded to ensure effective monitoring of the following items:

- a. physical and financial plans of PPAs under CO and MOOE including PS for newly created items;
- b. obligation and disbursement by office and program;
- c. fund transfer at every level of governance (CO, RO, DO, and School); and
- d. balances and utilization of continuing funds.

One of the major processes in PMIS is the uploading of Work and Financial Plan of all offices/units from Central down to school level.

In view of the above, the Planning Service lead by Planning and Programming Division together with Finance Service - Budget Division, and Information and Communications Technology Service (ICTS) will conduct a series of PMIS Roll Out to all Regional Offices (ROs) and Schools Division Offices (SDOs) starting February 21 to March 10, 2017.

The main objective of the activity is to upload the approved Work and Financial Plans of all ROs and SDOs in the system. The Indicative Program of Activities is reflected in Attachment 1. For more focused and productive discussions, this activity is divided into six clusters.

The following are the schedule of the regions per cluster (excluding travel time):

PPD/Nuruzz/Maddamatn

DepEd Complex, Marikina Ave., Pasig City 1600

687-2744

687-2744

[www.deped.gov.ph](http://www.deped.gov.ph)

The following are the schedule of the regions per cluster (excluding travel time):

Cluster	Region	Date	Venue*
Cluster 1	CAR, I and II	Feb 21-22	Within NCR
Cluster 2	III and NCR	Feb 23-24	Within NCR
Cluster 3	IV-A, IV-B and V	Feb 28 - Mar 1	Within NCR
Cluster 4	VI, VII and NIR	Mar 2-3	Within Cebu City
Cluster 5	VIII, IX and X	Mar 7-8	Within Cagayan de Oro City
Cluster 6	XI, XII, CARAGA, and ARMM	Mar 9-10	Within Cagayan de Oro City / Davao

\*separate advisory will be issued

Participants to this activity are : (1) Regional Office - Chiefs of PPRD, CLMD and FD, (2) Schools Division Office - Chiefs of SGOD and CID, and Budget Officer/Accountant.

To ensure the smooth arrangement of the activity, all participants are hereby requested to take note of the following:

- The confirmation of attendance, through this link <https://goo.gl/AnFvAc>, is on or before:  
February 17 - Clusters 1 and 2  
February 24 - Clusters 3 and 4  
March 3 - Clusters 5 and 6
- Accommodation will be shouldered by BEST, while travelling expenses will be charged to local funds, subject to the usual accounting and auditing rules and regulations.
- Participants are requested to bring their respective electronic copies of approved WFPs (Physical Plan, Obligation, and Disbursement Program under Continuing and Current Funds) for FY 2017, laptop, extension cord, and pocket wifi (if available) for internet connectivity.
- Accommodation will start at 02:00 PM on Day 0 of every schedule, and the first meal to be served will be dinner.

For inquiries and clarification, please contact Mr. Domingo Nievarez Jr. of PPD-PS through telephone nos. (02) 633-7216 or 638-8634 or e-mail address at [domingo.nievarez@deped.gov.ph](mailto:domingo.nievarez@deped.gov.ph).

For strict compliance.

\* Airport Hotel and Corp Center Club  
Minors Drive, Minors Leisure Site,  
Clark Freeport Zone, Pampanga

Astrin Plaza,

CDO

Davao

March 16-17 - Leahy