

**DepEd**

REPUBLIC OF THE PHILIPPINES

**Department of Education****Region XI  
Division of Digos City**

PLDT No. 553-8396

Fax No. 553-8376

**DIVISION MEMORANDUM**No. 234 S. 2017

**TO:** **MR. NEIL D. BONGCAYAO, Principal II**  
Ramon Magsaysay Central ES, Digos City

**MR. JULIETO C. TRAZO, Principal I**  
Remedios N. Saplala Elementary School, Digos City

**MR. ANGELITO M. VILLAGONZALO, Principal II**  
San Miguel Elementary School, Digos City

**MRS. ROSALINDA C. ADLAON, PSDS/Division SPED Coordinator**

**ATTN:** **MRS. RICHILIE N. SOLIS, SPED Master Teacher I**  
Ramon Magsaysay CES SPED Coordinator  
Digos City

**MRS. CECILIA S. RAMOS, Teacher I**  
Remedios N. Saplala ES, Digos City

**MISS NORMA S. BARON, Teacher I**  
San Miguel ES, Digos City

**FROM:** **DEE D. SILVA, DPA, CESO VI**  
Schools Division Superintendent

**RE:** **RETRIEVAL, DEBRIEFING AND SUBMISSION OF REPORTS ON THE  
DIVISION MULTI-FACTORED ASSESSMENT TOOL (MFAT)**

**DATE:** **APRIL 04, 2017**

1. Herewith is the copy of the Regional Memorandum dated April 03, 2017 received at 3: 07 PM for the retrieval, debriefing and submission of reports on the Division Multi-factored Assessment Tool (MFAT).
2. The regional trained MFAT assessors of this activity must immediately report to Waling-waling Hall, Dep Ed RO XI Office, F. Torres St., Davao City, namely:  
  
L 1 - RICHILIE N. SOLIS, *Master Teacher I, RMCES, SPED Center*  
L 2 - CECILIA S. RAMOS, *Teacher I, SPED Coord., RNSES*  
L 3 - NORMA S. BARON, *Teacher I, SPED Coord., SMES*
3. Travel and other incidental expenses of the Division Assessors shall be chargeable against the downloaded Funds from the Central Office to the Regional Office while expenses of the Division SPED Coordinator shall be charged to Division MOOE, all subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum is earnestly desired.

DepEd Schools Division of Digos

**RELEASED**  
3594

Date: APR 04 2017 Time: 11:12

By:



Republika ng Pilipinas  
KAGAWARAN NG EDUKASYON  
REHIYON XI  
Lungsod ng Dabaw  
Tanggapanang Panrehiyon



Telefax Numbers: (082) 227-1102; 227-9342 (Trunkline) 225-8495  
221-9428; 227-8025; 222-2617; 227-0941; 221-1210; 221-8435

Website: <http://www.region11.deped.gov.ph>  
SED Email Address: [sed.dcped11@gmail.com](mailto:sed.dcped11@gmail.com)

MEMORANDUM

To : Schools Division Superintendents  
Divisions of Davao City, Digos City and IGACOS

Subject : **RETRIEVAL, DEBRIEFING AND SUBMISSION OF REPORTS ON THE  
MULTI-FACTORED ASSESSMENT TOOL (MFAT)**

Date : March 30, 2017

1. Pursuant to Unnumbered Regional Memorandum dated March 24, 2017, the Department of Education through the DepED Regional Office XI shall retrieve and conduct debriefing to the Division Assessors, Division SPED Coordinators and Regional EPS in-charge of the SPED program on the Multi-Factored Assessment Tool which was administered and piloted in the Divisions of Davao City, Digos City and IGACOS on April 3, 2017, 1:00pm at the Waling Waling Hall, DepED RO XI, F. Torres St., Davao City.
2. Travel and other incidental expenses of the Division Assessors shall be chargeable against the downloaded funds from Central while transportation and related expenses of the Division SPED Coordinators shall be charged to Division MOOE, all subject to the usual accounting and auditing rules and regulations.
3. Immediate dissemination of this Memorandum is desired.

**ATTY. ALBERTO T. ESCOBARTE, CESO III**  
Regional Director

*[Signature]*  
**TERESITA G. TAMBAGAN**

OIC, ASSISTANT REGIONAL DIRECTOR

Fn.: Regional Memo: **RETRIEVAL DEBRIEFING AND SUBMISSION OF REPORTS ON THE MULTI-FACTORED ASSESSMENT TOOL (MFAT)**

ROC2- MAPEH/SPA/SPS Jeselyn B. delaCuest

Department of Education  
Regional Office XI  
**RECORDS SECTION**

**RELEASED**

*[Signature]*

4/3/17

Time: \_\_\_\_\_