



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
City of Digos



Office of the City Schools
Division Superintendent

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DIVISION MEMORANDUM

No. 249, Series of 2017

TO : Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Division Office Personnel
Public Elementary and Secondary School Heads
School Adopt-A-School/Brigada Eskwela Coordinators
All Others Concerned

FROM : DEE D. SILVA, DPA, CESO VI
Schools Division Superintendent

SUBJECT : **2017 BRIGADA ESKWELA Implementing Guidelines**

DATE : April 10, 2017

1. This is to guide the field regarding the implementation of **Brigada Eskwela 2017 in the Schools Division of Digos City as outlined in DepEd Memorandum 43, series of 2017;**
2. This year's theme for the Brigada Eskwela is **"Isang DepEd, Isang Pamayanan, Isang Bayanihan Para sa Handa at Ligtas na Paaralan"** and will run from May 15 to May 20, 2017;
3. Pursuant to DepEd Memo 43, 2017 a **Division Caravan and Kick-Off Program** shall be held on **May 15, 2017**, the first day of the Brigada at the Digos City Senior High School Stand Alone. All public elementary and secondary school heads are advised to join. The details of the Caravan and Kick-Off Ceremony are as follows:
 - a. Assembly: **Digos City Senior High School (DCNHS Campus), 6:00 AM**
 - b. Kick – Off Program is at Digos City National High School Covered Court. The program will be jointly prepared by the Digos City SHS and DCNHS Brigada Eskwela Committees and to be assisted by the Division ASP/BE Coordinator.

Kapatagan National High School and the public schools within its vicinity shall have a separate caravan and kick-off program on the same date. Schools not within the Division of Digos:



in the Division Caravan and Kick-Off shall have their own Kick-Off program in their respective schools after the Division Activity.

3. The **Division Office Personnel** shall have their Brigada volunteer work at **Jolencio R. Alberca Elementary School** at San Nicolas, Tres de Mayo, Digos City on May 17, 2017. Assembly time is at 8:00 AM at the Division Office. A skeletal force shall be designated by the Administrative Officer V to carry on office services for the day. Division Office personnel may render 2 days of additional volunteer work during the Brigada on **Official Time**, subject to the approval of their office heads;
4. Teachers are entitled to earn **vacation service credits**. A complete six-day participation shall give teachers a three-day service credit entitlement (no proration).
5. All ASP/Brigada Eskwela School Coordinators are required to submit **daily report** on the following:
 - a. No. of volunteers:
 - b. Equivalent amount of volunteers' services:
(Labor cost conversion is PhP 312.00/8 hours)
 - c. Amount of resources generated:

Kindly follow this format when sending SMS of the daily report: [No.of Volunteers],[Equivalent Amount],[Amount of Resources] and send to CP # 0998-569-1866.

A complete report shall be submitted to the Division Office on May 27, 2017 using BE school form 1 and 1.1. The same report shall be emailed to peter.senarillos@deped.gov.ph.

6. The **Brigada Eskwela 2017 Committee** (see Annex A) shall ensure the effective implementation of the program through active monitoring and evaluation. A monitoring tool shall be developed by the School Management, Monitoring and Evaluation section. Education Program Supervisors and Public School District Supervisors shall be the monitors during the Brigada Week. Their monitoring areas shall be based on their previously determined district and school assignments. It is expected that personnel from the central and regional offices shall monitor the week-long implementation of Brigada Eskwela 2017.
7. All Brigada Eskwela Reports shall be submitted to the District Office thru the District Focal Person on or before June 16, 2017. The District Office shall screen the school BE reports and shall nominate two (2) entries to the Division Office for the **small, medium, large, and mega** categories for the Brigada Eskwela Division Search for Best Implementing Schools. For **secondary schools**, reports shall be submitted to the division office and shall be evaluated by the Division Brigada Eskwela 2017 Selection Committee.
8. The Selection Committee shall evaluate and validate the district entries and choose the division winners which shall be the entries for the Regional Search on

or before June 23, 2017. The division winners shall be recognized during the Brigada Eskwela Awarding Ceremonies on August 18, 2017.

9. For your information and guidance.

BRIGADA ESKWELA 2017 COMMITTEE

MR. EMMANUEL P. HUGO Chief, SGOD	Chairperson	Chairperson, Selection Committee
MRS. ANAMERTHYL I. REGALA SEPS	Member	ASP/BE Coordinator Member-Selection Committee
MR. PETER-JASON C. SENARILLOS EPS II	Member	Public Information Officer Member-Selection Committee
MR. PATRIOTISO O. PEÑAS PSDS	Member	District BE Focal Person
MR. ELY G. CATALUÑA PSDS	Member	District BE Focal Person
MRS. ZENAIDA G. GUYA PSDS	Member	District BE Focal Person
MRS. IDA I. JUEZAN PSDS	Member	DiCNHS Main BE Focal Person Member-Selection Committee
MRS. CHERRY ROSSETTE E. OLIVA PSDS	Member	M & E, Vice Chairperson-Selection Committee
MR. ALBERT P. ESPINO SEPS	Member	M & E, Member-Selection Committee
MRS. MARIA C. JADLOC EPS II	Member	M & E, Member-Selection Committee
MR. REYZEN O. MONSERATE PDO II	Member	DRRM Evaluator, Member-Selection Committee
MRS. MYLEEN C. ROBIÑOS PDO II	Member	Documentation and AVP Evaluator, Member-Selection Committee
ENGR. HELEN C. FRANCONAS Engineer III	Member	Physical Facilities Evaluator Member-Selection Committee



March 22, 2017

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REGIONAL MEMORANDUM
No. 084, s. 2017

2017 BRIGADA ESKWELA IMPLEMENTING GUIDELINES

To: Schools Division Superintendents
Division Chiefs and Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. Enclosed is DepEd Memorandum No. 43, s. 2017 entitled **2017 BRIGADA ESKWELA IMPLEMENTING GUIDELINES**, for information and appropriate action.
2. In view hereof, the Department of Education (DepEd) will conduct the **2017 Brigada Eskwela** with the theme *Isang DepEd, Isang Pamayanan, Isang Bayanihan Para sa Handa at Ligtas na Paaralan* from May 15 to 20, 2017. The Brigada Eskwela (BE) is the National Schools' Maintenance Week that aims to bring together all education stakeholders to participate and contribute their time, effort and resources to prepare public school facilities ready for the opening of the School Year in June.
3. The Regional Office (RO) and the Schools Division Offices (SDOs) shall hold a caravan to launch the first day of Brigada Eskwela on May 15, 2017. A Kick-Off Ceremony will be held in a public school offering Senior High School Program, which will also be the final stop of the caravan. This year's national kick-off ceremony will be held on May 11, 2017 in a public secondary school in Region VII, the host region.
4. Attention is invited to paragraphs 8 to 11 of the said memorandum particularly on the **Schedules of Activities, Brigada Eskwela Plus** and the **new role of all Brigada Eskwela Hall of Fame Awardees**.
5. Due to the additional category (from 3 categories [Small, Large, Exceptional] to 4 categories [Small, Medium, Large, Mega] for both elementary and secondary), you are hereby advised to conduct the Division Level Search for the Brigada Eskwela Best Implementing Schools as early as possible, and **submit your Division Winners on or before June 26, 2017**. The **Regional Search will commence as early as July 3, 2017 to August 11, 2017**.
6. Further, the Division Brigada Eskwela Coordinator is reminded to encode via Online Google Sheet the Daily Report on Volunteers, Equivalent Amount of Volunteers' Services, and the Amount of Generated Resources, during the Brigada Eskwela week.
7. For more information, you may contact Engr. Alim J. Maguindanao, Project Development Officer IV, ESSD, this Office, at mobile no. 0921-699-4421 or via email at alim.maguindanao@deped.gov.ph.

ATTY. ALBERTO T. ESCOBARTE, CESO III
Regional Director

Incl.: as stated

To be indicated in the Perpetual Index
under the following subjects:

PARTNERSHIP
PROGRAMS

OFFICIALS
SCHOOLS

EMPLOYEES
TEACHERS

ROE2/

Department of Education
Regional Office XI
Records Section

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3/28/17