



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
Digos City



Office of the City Schools Division
Superintendent

Tel. No. (082) 553-8375; 553-8376; 553-8396

Division Memorandum No. 304, s. 2017

TO : CID Chief
Education Program Supervisors
Public Schools District Supervisors
LRMD Personnel
ALS – Education Program Specialists

FROM : DEE D. SILVA, DPA, CESO VI *DS*
Schools Division Superintendent

SUBJECT : CONDUCT OF ONE-DAY WORKSHOP-CONFERENCE OF CID
PERSONNEL ON PLANS, IPCR AND MONITORING TOOLS FOR
SY 2017-2018

DATE : May 5, 2017

1. You are all directed to attend the One-Day Workshop-Conference of CID Personnel on Plans, IPCR and Monitoring Tools for SY 2017-2018 on dates specified below at Arnaldo's Hotel and Restaurant.
 - a) May 9, 2017 (Tuesday) - Public Schools District Supervisors only
 - b) May 10, 2017 (Wednesday) - EPS, LRMD Personnel and ALS Education Program Specialists
2. Each is required to bring the following:
 - a) Laptop
 - b) Draft of Action Plan for the following:
 - b.1) IPED, Sports, Gulayan sa Paaralan, Yes-O, Journalism, ADM, Madrasah, Reading Program, LRMD, ALS, SPED, Multi-Grade, MTB-MLE
 - b.2) Different Subject Areas
 - b.3) District Plan
 - c) Proposed Monitoring Tool (if there's any)
 - d) IPCR Targets
- 3) Travel and meal expenses shall be charged against Division Funds subject to the usual accounting and auditing rules and regulations.
- 3) For your guidance and compliance.

SEPED SCHOOLS DIVISION

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Date: 08 MAY 2017 Time: 10:56

Div. *DS*