

## Republic of the Philippines Department of Education Region XI SCHOOLS DIVISION OF DIGOS CITY



Digos City

DIVISION MEMORANDUM No. 356, s. 2017

TO

Beverly S. Daugdaug, EdD-CID Chief

Emmanuel P. Hugo-SGOD Chief

Evangeline A. Hernan- Education Program Supervisor, Div. SBM Coordinator

**Public Schools District Supervisors** 

All Public Elementary School Principals/Head Teachers/SICs

All Public Secondary School Principals

OICs of Secondary Annexes and Extension Classes Principal of Digos City Senior High School Stand Alone

**FROM** 

FELICIANO A. TAMONDONG JR., EdD, CESO VIGAT

Assistant Schools Division Superintendent

Officer-in-Charge, Office of the Schools Division Superintendent

**SUBJECT** 

Reiteration of and Addendum to Division Advisory No. 070, s.2017 re Assignment of

Public Schools District Supervisors (PSDS) as Checkers of the Enhanced School

Improvement Plan (E-SIP), Annual Implementation Plan (AIP), Annual

Procurement Plan (APP), and Project Procurement Management Plan (PPMP)

**DATE** 

May 29, 2017

- 1. This is to reiterate the stipulations of Division Advisory 070 s. 2017 dated May 22, 2017 entitled Assignment of Public Schools District Supervisors (PSDS) as Checkers of the Enhanced School Improvement Plan (E-SIP), Annual Implementation Plan (AIP), Annual Procurement Plan (APP), and Project Procurement Management Plan (PPMP). This particular task of the PSDS is effected as a result of the review of the roles and functions of Public Schools District Supervisors (PSDS) during the conduct of the One-Day Workshop Conference of Digos City Public Schools District Supervisors last May 9, 2017 at Arnaldo's Hotel, Digos City. It was found out and decided by the Curriculum Implementation Division (CID) Personnel that the checking and monitoring of the Enhanced School Improvement Plan (E-SIP), Annual Implementation Plan (AIP), Annual Procurement Plan (APP), and Project Procurement Management Plan (PPMP) forms part of the functions of the District Supervisors.
- 2. The checking of the above-cited documents is to be overseen by the Education Program Supervisor of the School Governance and Operations Division (SGOD) in charge of the Division School-Based Management (SBM).
- 3. Verification as to the inclusion in the Annual Procurement Plan (APP) of the items in the Schools' Request for Cash Advance as well as the review of liquidation documents shall likewise be the responsibility of the assigned PSDS Checkers. The PSDS Checkers shall affix their initials/signatures at the lower right portion of the name of the Schools Division Superintendent to indicate that the liquidation documents are already reviewed.
- 4. Hereto attached is the list of schools and their respective checkers.

5. For guidance and immediate compliance.

**sepEd Schools Division of Dige**:



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## DISTRICT/SCHOOL

## PSDS CHECKER

	DISTRICT/SCHOOL	
А.	1. Bagumbuhay ES	Mrs. Zenaida G. Guya -dodododododododo
	2. Don Mariano Marcos ES	
	3. Isaac Abalayan ES	-do-
	4. Kibanban ES	-do- -do-
	5. San Miguel ES	
	o. 110111011	Mrs. Cherry Rossette E. Oliva
	7. Aplaya ES	-do-
	8. Badiang ES	-do- -do-
	9. Cogon ES	-do-
	10. Pedro Garcia ES	
	11. Dawis ES	Mrs. Ferna Renira T. Alde
	12. Dawis National High School	-do- -do-
	13. DiCNHS- Aplaya High School Extension Classes	-do-
	<ul><li>14. Igpit ES</li><li>15. DiCNHS-Igpit High School Annex</li></ul>	-do-
C.		
<b>C</b> .	1. Apolandia ES	Mr. Ely G. Cataluña, EdD
	2. Kapatagan National High School	-do-
	3. Marawer ES	-do-
	4. Necensio Isidro ES	-do-
	5. Rizal Central ES	-do-
	<ul><li>6. Binaton ES</li><li>7. G. Reusora Central ES</li></ul>	Miss Arlene P. Barba -do-
	8. Mati ES	-do-
	9. Soong ES	-do-
	10. DiCNHS- Soong High School Annex	-do-
D	Digos City National High School	Mrs. Ida I. Juezan
E	. Digos City Senior High School Stand Alone	Mrs. Ida I. Juezan