



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

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Office of the City Schools Division Superintendent

DIVISION MEMORANDUM
No. 384, s. 2017

TO : HELEN N. FRANCONAS
Engineer III

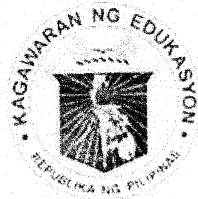
FROM : FELICIANO A. TAMONDONG JR, Ed. D. CESO VI
Assistant Schools Division Superintendent
Officer In- Charge

SUBJECT : Attendance to the One (1) Day Consultative Meeting on the Implementation
Of the 2017 Basic Education Facilities Fund.

DATE : June 14, 2017

1. In reference to Unnumbered Memorandum from ALAIN DEL B. PASCUA, Undersecretary for Administration entitled *One (1) Day Consultative Meeting on the Implementation of the 2017 Basic Education Facilities Funds dated June 5, 2017*, you are hereby directed to attend the said meeting at Sequoia Hotel, 91-93 Mother Ignacia Avenue, Quezon City on June 19-21, 2017.
2. Travelling expenses shall be charged against local funds subject to the usual government accounting and auditing rules and regulations.
3. For guidance and compliance.

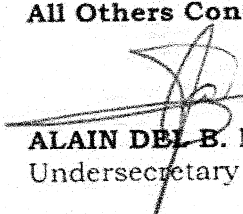
Schools Division Office of Digos
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JUN 16 2017 1:00 PM
H. N. Franconas



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM

TO : ALL REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL/DIVISION ENGINEERS
All Others Concerned

FROM:  **ALAIN DEL B. PASCUA**
Undersecretary for Administration

SUBJECT: ONE (1) DAY CONSULTATIVE MEETING ON THE
IMPLEMENTATION OF THE 2017 BASIC EDUCATION FACILITIES
FUNDS

DATE : June 5, 2017

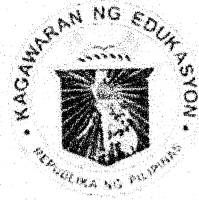
1. The Office of the Undersecretary for Administration and the Education Facilities Division will hold a One-Day Consultative Meeting of the Implementation of the 2017 Basic Education Facilities Funds. It will be a clustered meetings scheduled as follow:

Cluster	Host/Venue	Date (Inclusive of Travel Time)
Regions 6,7,8, NIR	Region VII (Ecotech Center)	June 18-20, 2017
Regions 9,10,11,12.CARGA	NCR	June 19-21, 2017
Regions NCR,CAR,1,2,	Region III (San Fernando, Pampanga)	June 20-22, 2017
Regions 3,4A,4B, 5	Region III (San Fernando, Pampanga)	June 21-23, 2017

2. The objective of the meeting is to review the status of various School Building Program and School Furniture Program being implemented by the Regional and Division Offices and determine action plans for the implementation of the 2017 Basic Education Facilities Funds.

Office of the Undersecretary for Administration

(Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers Camp, Administrative Services)
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 519, Mabini Building; Mobile: 09260320762; Landline: 6337203, 6376207
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3. Participants to this activity are the Regional Directors, Schools Division Superintendents, Assistant Schools Division Superintendents, Regional and Division Engineers, and Regional DRRM Coordinators. Travelling expenses of the participants shall be charged against their local funds while travelling expenses of Engineers under Contract of Service shall be charged against OSEC-GAS funds subject to the usual government accounting rules and regulations. Board and lodging shall be made by the host regions.
4. Attendance of all mentioned participants in item 2 is a must. For your guidance and compliance.

Office of the Undersecretary for Administration

(Education Facilities, Information and Communication Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services)

Department of Education, Central Office, Meralco Avenue, Pasig City

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TENTATIVE Program of Activities (Template)

**One-Day Consultative Meeting with Regional Directors, Schools Division Superintendents,
Assistant Schools Division Superintendents and Regional and Division Engineers on the
Implementation of BEFF 2017
(Cluster 3 – NCR, CAR, Regions 1 and 2)
June 20-22, 2017
San Fernando, Pampanga**

Date/Time	Activity	Resource Person/Location
June 20, 2017 (Day 0)		
2:00 PM onwards	Arrival of Participants and Secretariat	Secretariat/Host Region
5:00 PM to 6:00 PM	Registration of Participants	Secretariat/Host Region
6:00 PM	Dinner	
June 21, 2017 (Day 1)		
Opening Program		
8:30-9:30 AM	Invocation	c/o Host Region
	Welcome Remarks	Director of Host Region
	Message	Usec. Alain Del B. Pascua Undersecretary for Administration
Session Proper		
9:30-10:00 AM	Objectives of the Conference	Engr. Annabelle R. Pangan Chief, Education Facilities Division
10:00-10:30 AM	Assessment of the Regional and Division Performance on the Implementation of Various Infrastructure Projects of the Department	Engr. Annabelle R. Pangan
10:30 – 11:30 AM	Financial Status of Projects downloaded to various Regions and Divisions	Usec. Analyn Sevilla Undersecretary for Budget and Performance Monitoring
11:30-12:00 NN	Open Forum	Facilitator
12:00 -1:00 PM	Lunch Break	
1:00-2:30 PM	RA9184 and Procurement Reforms at the Department of Education	Asec. Revsee Escubedo

Date/Time	Activity	Resource Person/Location
		Assistant Secretary for Procurement, Project Management and Regional Operations
2:30-4:00 PM	Action Plans and Strategic Directions	Usec. Alain Del B. Pascua
4:00-5:00 PM	Open Forum	Facilitator
June 22, 2017 (Day 2)		
7:00-8:00 AM	Breakfast	
8:00-12:00 NN	Check out of participants	