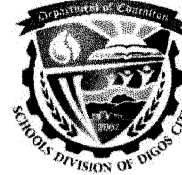




Republic of the Philippines
DEPARTMENT of EDUCATION
REGION XI
Schools Division of Digos City
City of Digos



July 26, 2017

DIVISION MEMORANDUM
NO. 461, s.2017

MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
Senior Education Program Specialists
Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer)
Education Program Supervisor-SGOD
Planning Officer
EPS II-HRD
PDO II-DRRM
Division Engineer
Health & Nutrition-Head
Elementary & Secondary/SHS School Heads including the SICs/OICs of Extension and Annexes Classes
DiCNHS Department Heads

To address the different concerns and issues of this division, this office will conduct a Management Committee (MANCOM) Meeting on August 3, 2017 (Thursday).

The registration fee and the venue shall be announced in subsequent memorandum.

The participants of this meeting are: Division Chiefs, Public Schools District Supervisors, Education Program Supervisors, Senior Education Program Specialists, Division Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer), Planning Officer, Education Program Supervisor SGOD, Division Engineer, Health & Nutrition-Head, EPS II-HRD, PDO II-DRRM, Elementary & Secondary/SHS School Heads including the SICs/OICs of Extension and Annexes Classes and DiCNHS Department Heads.

The conference proper will start at 8:00 AM.

The registration fee per participant and the travel expenses shall be chargeable against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.

For information, guidance and immediate dissemination.

WINNIE E. BATOON, EdD
Officer-In-Charge
Office of the Schools Division Superintendent

RBD-HRD

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Schools Division
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