


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

DIVISION MEMORANDUM NO. 486 s. 2017

TO : Secondary and Elementary School Principals and School Heads

FROM : 
WINNIE E. BATOON, Ed.D.
Officer-In-Charge
Office of the Schools Division Superintendent

SUBJECT : CAPACITY BUILDING FOR SCHOOL ALTERNATIVE DELIVERY
MODE (ADM) COORDINATORS

DATE : July 31, 2017

1. A Division Seminar on Capacity Building for School Alternative Delivery Mode (ADM) Coordinators will be conducted on August 29-30, 2017. The venue of the seminar will be announced later.
2. The objectives of the seminar are:
 - a. Better understanding of their roles and functions as School ADM Coordinators;
 - b. Significant awareness on the needs of the students/pupils under the AM Program; and
 - c. Developed the necessary patience and enthusiasm in assisting/helping the students/pupils under the ADM Program.
3. Participants are the School Alternative Delivery Mode (ADM) Coordinators.
4. No registration fee will be collected. Foods will be charged to the HRTD Funds while transportation cost will be charged to School MOOE and other available funds subject to the usual accounting and auditing procedures.
5. Participants are expected to be at the venue at 7:30 AM.
6. For immediate dissemination and guidance.

DepEd Schools Division Office

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Date: 01 AUG 2017 Time: 8:00 am
By: 